



Parksville Curling Club Annual General Meeting Minutes of April 18, 2018

Call to Order:

The Annual General Meeting of the Parksville Curling Club was convened at 19:00 by President Ron Boag. Members of the Board in attendance were Vice-President Terry Miller, Treasurer Ross Renwick, Secretary Tony Reinsch, and Directors Nancy Douglas, Jim Krauss, Reg Johansson, Brad Bird, Susan Mullan, Doug King, Brian Onushko, Jim Hoffman, and non-voting member Graham Weatherby (Manager) and Tim Kottsieper (Ice Technician).

A quorum for the meeting was achieved, with 89 Parksville Curling Club members in attendance.

Approval of Minutes:

Tony Reinsch moved that the Minutes of the September 20, 2017 Fall General Meeting be accepted as posted on the PCC website. Seconded by Jim Hoffman. Motion carried.

Approval of Agenda:

Tony Reinsch moved that the Agenda for the April 18, 2018 Annual General Meeting be accepted. Seconded by Brian Onushko. Motion carried.

President's Report (Ron Boag):

Our lease for the District 69 Arena has been renewed by the RDN and the City of Parksville, for 5 years, through March 31, 2023, with a clause providing a 100% permissive tax exemption for the duration of the lease. We were not able to secure the longer lease we requested, due to it being the maximum time allowed under both local government legislation and an original covenant when the land was donated to the city. In spite of the fact that our current lease is only for 5 years [as it always has been through our 15 years here], our contacts at the RDN continue to reassure us that they view the possibility of relocation, and/or demolition, to be a long term [15 – 20 years] consideration.

So the Board is proceeding with planning on this basis. We are currently considering new LED lights for the arena, installing a reverse-osmosis water system, and some additional improvements in the arena, to enhance your curling experience and reduce operating costs. The new Board will advise on these. Thank you to all who assisted in getting our lease renewed, and all the members who demonstrated their support of our club and the sport of curling in the Oceanside area. That support will continue to be required as we



either make our case for a new facility for the area, or demonstrate that this old building can continue to operate more economically than the \$1 million they have allocated to remove it. In the meantime, we continue to curl!

Last October, a fatal Ammonia accident at a rink in Fernie, B. C., prompted our formation of a Worksafe Action Committee, to ensure that our plant met the requirements of WorksafeBC and Technical Services BC, going forward. I am pleased to report that we have responded to the compliance orders presented by WorksafeBC for our facility, including the installation of an emergency shower and eyewash station in the old Zamboni room [the vestibule for our plant], and the formalization of our emergency evacuation procedures. In addition, Reg and his crew have installed safety railing in the rink as required. Many thanks go out to Maurice Creagh, and all the other volunteers who assisted in all this work to keep us compliant.

In response to concerns of the Executive Committee regarding liability issues around serving alcohol, and requests from some evening curling leagues, we decided to hire a part-time bartender to serve alcohol on some of the evening draws [as many as the bartender's availability would allow]. I interviewed and hired Connor Mackenzie, a student from VIU, and son of one of our curling members. Connor reports to our Club Manager, Graham and the President, and from all reports, has done a good job, We have asked Connor to return in the Fall and resume his duties.

In late Feb/early March, I assisted Penny Shantz in holding a Doubles Curling event for 3 nights. Thank you Penny, and the 20-30 curlers who came out. Hopefully, we will have a new league next season. I know Roy and I enjoyed it.

Finally, the Executive Committee identified a need to consolidate and organize our advertising and sponsorship functions, utilizing the skills and experience of our Club Manager, Graham. With this in mind, we thanked Darryl Meads for his 13 years of service in securing advertisers for the club, on a contractual basis. We believe the PCC is better served having an employee of the club manage our advertising support. We wish Graham every success in this new responsibility for the club.

As this is my last report as President, I want to thank you all for the support you have provided us with, particularly the many who have survived my cheap shots in meetings and attempts to keep the wheels rolling. I have always got back more than I gave, in time, effort and friendship.

Treasurer's Report (Ross Renwick):

The Parksville Curling Club (PCC) has had a strong financial year, which is a good thing considering all of the projects that we are considering now that we have a new lease. Our chequing account and gaming account combined is sitting at \$67,200 allowing for outstanding cheques and known bills still to come. This compares to \$39,400 last year so



at the same point in time we are \$27,800 better off. The BC Men's Provincial Bonsel was the major contributor to the financial improvement and the major contributor to the success of the Provincial Bonsel was the contribution of all the volunteers. Thank you. The net profit after paying Curl BC's portion was \$14,395. We made additional profit in the concession and the bar that is not included in that number. When adding those in, the PCC netted approximately \$20,000 from hosting of the BC Men's Provincials.

Another important revenue contributor was an increase of \$12,500 in league fees.

Utilities (cable, gas, hydro, and water) are one of our largest costs and we saw a decrease of \$1,700 this year mainly due to a saving in our water and sewage bill. Last year we discovered a faulty valve in the men's urinal that when fixed helped save \$1,400 in water and sewage costs. Our Hydro cost increased 3% this past year to \$29,474.

A cost saving that we have decided to implement is internalizing the sale of arena signage rather than continuing to use our contractor, who has sold signage on behalf of the club for 14 years. With no increase or decrease in sign revenue, PCC will save approximately \$5,000. This year we also need to renew the three-year contracts for the in-ice house signs.

In order to have better compliance with our responsibilities of selling alcohol we decided to hire a part time bartender and purchase a new till for the bar area. Our net revenue from the bar increased by 35% last year due to an increase in prices. If the new board agrees, a price hike will be necessary again next year.

We spent \$10,500 on leasehold improvements this year. Most of this we were required to do. We put in an emergency shower and eyewash station, emergency ammonia plant stop button, and put Plexiglas above the boards to prevent a fall hazard. We also completed the trophy case with lighting that was part of Michele Stillwell's grant.

We are now faced with some major projects, some that are necessary and some that will reduce our operating costs, allowing us to save additional money for a roof repair or replacement. The necessary project is replacing or reconfiguring the walkway closest to the spectator viewing area. Reg can give more details on this; however, the cost could be as high as \$10,000. The criteria for the other two projects being considered is to have a payback of 5 years or under. If any money is taken out of the building fund, it will be replaced from lower operating costs. The return we will get on these projects is much greater than the 1.6% interest we currently receive on our GIC. Brian Onushko will talk more on the replacement of our building lights with LED lights however; this project could be \$30-\$35,000. The last project we are considering is installing a reverse osmosis water treatment system to replace our current De-Ionization rental. This project cost is about \$20,000 with a payback of approximately 3 years.

Should the new board of directors approve all three of these projects, it could represent an outlay of up to \$65,000. We currently have \$106,000 available to do these projects and



get through the summer without touching our GIC. As in the past, we will search diligently for grants and other funding options that could assist in defraying some of these capital expenses.

Membership Report (Nancy Douglas)

My duties as Membership & League Fee Director included:

- Signing up all new members and assisting them in joining a league
- Collecting membership and league fees, including Curl BC fees, Capital Levy, and PCMCA fees, from all curlers
- Monitoring and collection of spare fees and locker fees
- Providing the Treasurer with the required financial records
- Maintaining membership records and submitting our active curler list to Curl BC.

Our league fees, including Friday Evening Fun League, Juniors, and Wednesday night Cash League, totaled \$100,257.72 for the season. This income is devoted to offset of operating expenses of the club.

Spare fees totaled \$2,523.81 (down from the last two years) and 78 lockers were rented for proceeds of \$1,603.58. The Club signed up 72 new members over the past season, up considerably from the 42-47 new members annually over the last few years.

Several of our leagues increased in numbers this past season. Most notable:

- Monday Night Men's grew from 15 teams to 18 teams;
- Wednesday morning Master's increased from 16 teams to a full complement of 20 teams;
- Thursday evening Mixed doubled from 10 to 20 teams.

The total number of participating curlers across all leagues increased from 625 to 747

Finally, I am also looking after the sale of our new club pins, which can be purchased for \$5.00 each (\$2.50 for Juniors). They will be available at the Concession and the Bar during the coming season.

League Report (Jim Krauss):

Jim thanked the league captains and curlers for another great season. Before introducing the various league champions, Jim acknowledged the **Eight Ender** recorded in the Ladies League on February 28/2018 by the Tremblay rink—Lucette Tremblay, Julie Klippenstern, Senga Lavoie, Sandra Thompson. The rink received “eight ender” pins to commemorate this rare event. Lucette thanked the club and noted that they, in fact, ended up losing that particular game!

The league captains then awarded the league trophies to the champion rinks:



Monday Men's Senior OTH (Tony Small Captain)

- Winner -Jim Krauss, Barry Duke, Jim Beetlestone, Ian Ward

Monday Morning Ladies

- Sheila Dale, Marilyn Causton, Diana Creagh, Wendy Connor, June Parker

Monday Night Men's

- Oryst Myroniuk, Lynn Rowe, Matt Small, Paul Pertson.

PGOSA (Jim Powell Captain)

- Sandy Machan, Lorna Schwartz, Barry Lowton, Ed Augustyn

Tuesday- Thursday Senior Mixed (Lola Denesyk Captain)

- Don Gamble, Shari Westaway, Chris Price, Harold Moser

Tuesday Night Ladies

- Cheryl Noble, Nancy Douglas, Tine Chestnut, June Cousineau, Trina Tiglmann.

Wednesday Women's Afternoon (Arlene Dutchat Captain)

- 1st Half – Cheryl Noble, Diane Luke, Judy Hawkens, Shannon Ryley
- 2nd half – Simone Panttila, Diane Cruickshank, Carol Barr, Sandy Machan.

Thursday Night Mixed (Cheryl Noble, Clare Cooney Captains)

- Roger Pick, Gertie Pick, Bob Rempel, Brenda Rempel

Bar Report (Jim Hoffman)

Arrowsmith Brewing, our draft beer provider over the past season, reported that the PCC had consumed 73 kegs of beer. Wine sales were equally positive over the season. Thank you to all curlers for your support of the club's bar services.

The addition of our new bartender, Connor McKenzie, has been very well received and we look forward to Connor continuing to provide outstanding barkeeper service to the club over the coming season.

A reminder that the Summer Bonspiel is scheduled for August 24-26. The roster is filling quickly so, if you are planning on participating, please get in touch with Margo Hoffman as soon as possible.

Fund Raising & Sponsorship Report (Brian Onushko):

Following is a quick review of events and initiative over the 2017-18 season:

Season started in April

Assisted with numerous projects for dry floor events and arena prep

May

RDN Conference, Curl BC Reference Letter and RDN Program discussions
Launched campaign for local Municipal representatives to get to know PCC
Parksville and RDN Surveys / Feedback sessions

August

Replaced Lighting and discovered more areas for improvement
Curl BC Performance Camp - Ballenas Boys

September



Curl BC - Junior Cash Spiel (Annual Event) - Ballenas Boys and Girls Teams
Junior 4 Foot Camp in Victoria - Ballenas Boys Team
Launched RDN “Learn to Curl” Program with Qualicum Beach Club
BC Men’s Promotions role within the Coordinating Committee

October

RDN “Learn to Curl” four-week clinic for ages 10 to 14. Ballenas Girls players volunteered to teach the kids and received volunteer credits for school
Year 2 improvements for Rudy and Rocky Xmas Lights
Launched activity updates on Facebook in parallel with Website Info

Nov

Board approved subcommittee for Sponsorships and Fundraising

December

RDN Grant application for Footwear Cleaners

January

Busy Coaching for Ballenas Boys Team for Island High School Playdowns
BC Men’s activity really ramped up
RDN Floor Curling with Ballenas Team Volunteers - 15 kids participated in this after school program
Need more Cowbell for Major Events (wink)

Feb

Feb 8th Family Day Curling Event - 25 attended (Approx 20 new Curlers) Juniors had 8 Parents on the ice
PCC Junior Spiel was very successful again. Noble Trophy awarded.
STEAM Assessment for BC Men’s Champs (Thanks to Ross and Parksville Tourism/Chamber for assisting)

March

Thanks for Club support for the annual Ballenas School Teams Fundraising Bottle Drive. Raised \$1,076 to help support junior and high school curling in Parksville
RDN Spring Break Olympics Floor Curling with 20 kids and Ballenas Team members volunteering again - March 20th
Facility Lighting Upgrade Project and Subcommittee work

April

Flags stay up and Rudy and Rocky put away until next season
Work continues on the BC Men’s STEAM Assessment project and on the Facility Lighting upgrade project. Both should be well in hand before the start of the new season in August.

The year ahead promises to be equally busy, with many events and promotions already planned. I encourage all of you to visit the PCC Facebook page for information, updates, and many more photos chronicling events at the Club. You can reach our Facebook page via a link on the left hand side of our website home page.



Facility Report (Reg Johansson)

Before discussing a few of the major projects being undertaken or under consideration at the club, I would like to give our special thanks and appreciation to the dozens of members who give freely of their time to assist in maintaining and improving our curling facility. A special work of thanks goes out to Nick Atamanchuk and Spish Legowski for their material and ongoing contributions to the club facility.

Current Projects:

- Outdoor storage cage: not completed due to heavy rain (ongoing)
- Garbage pick-up around facility (ongoing)
- Lighting replacement in arena and lobby: finalizing bids. Once received, will submit to Board for final decision (ongoing)
- Graffiti removal, repainting rear doors and West wall (ongoing)
- South flat roof: repairing tar cracks, removing detritus (ongoing)
- Windsock installation: Southside is installed and Northside to be installed when a hoist is present (ongoing)
- Safety shower and eyewash station: completed with hot water tank and all plumbing

Future Projects

- Removing front arena apron (due to rot) and replacement; after the Arrowsmith Rhododendron Society Show and Sale the current apron will be removed and discarded. A replacement will be decided on and installed.
- Board is considering the purchase of a new system to self-manufacture clean water for the curling surface. Bids to be received and project decided on.

Concession Report (Susan Mullen):

The Concession was open 5 days a week, usually from 8:30 -13:30 providing coffee, tea, muffins and scones and then soup and sandwiches for lunch. We were very fortunate to have Bev Beath making her delicious homemade soups on Monday and Thursday of each week and Shirley Wray came in every Thursday to make her scones (until surgery forced her to step back). Many thanks to both these women.

The Concession is run by volunteers and we had several who donated 2-3hour shift each week. The Concession brought in between \$350-500 a week because of the hours these volunteers gave the club.

- Monday: Pat S. And Lori D. And Lynn H.
- Tuesday: Lee A. and Judy H.
- Wednesday: Rosetta and Joanne M.
- Thursday: Diane L., Sue R. and Susan M.



- Friday: Lola and Blaine D.

Thank you for your weekly commitment to the club.

The concession was also open for the various bonspiels and again was staffed by volunteers some of whom are mentioned above. In addition we had help from Ken J. , Paul S., Sheila D., Bernice D., Terry, Iris, Judy P., Winn, Diane P., Shannon, Joan M. Arlene D. Lorna S., Joyce, Donna, and Allan M.. I would like to thank the volunteers for their efforts. The concession revenues from the bonspiels were approximately \$4200. The Concession was also opened for extended hours for the men's provincial playoff and again was staffed by volunteers. I do not have all their names but many have already been mentioned. The revenue from this event for the Concession was approximately \$2500.

Many volunteer hours made this possible and I want to thank them very much. From June 2017 -March 2018 we had over 1,200 volunteer hours in the Concession. Unfortunately, not all our volunteers sign in their hours so we know this is an underestimation. But you can see that this has been a very valuable contribution to the club both financially and in adding to the quality of life in the Club. None of this would have been possible without the many hours put in by our two coordinators Joanne McIntosh and Lola Denesyk to whom I give a big thank you.

The Concession underwent some renovations with a new floor and exchange of stoves and the purchase of some small equipment. We had some repair work done on the dish washer which is over 22 years old and we should be looking at replacing or finding alternate solutions. The Concession can not run without a dishwasher/ sanitizer and hand washing dishes is not in the equation. This will be something the new board will have to address.

Manager (Graham Weatherby)

Graham took the opportunity to thank the Board for bringing him onboard as Manager, and in particular to outgoing President Ron Boag for his leadership and support.

The coming year will see Graham taking on additional responsibilities, including website management and maintenance, and management of the club's advertising and sponsorship support. The latter is very important to the financial health of the PCC. Graham encouraged all members to forward leads and ideas for new sponsors to Graham.

Graham noted a number of summer events and the continuing search for "dry season" activities in the arena, including facility rentals for meetings, reunions, and other gatherings.

Finally, Graham noted the addition of an ammonia evacuation protocol which will be put up on the PCC website and tested during the coming season. He encouraged all facility users to get up to speed on this important safety issue.



Ice Technician (Tim Kottseiper)

Tim extended his thanks to all the volunteers that he sees working on and at the arena for their ongoing efforts at keeping the PCC a premier curling facility. He also thanked Taylor Hall for his strong assistance and advised that Taylor will be back for the coming season. Tim also noted that the Board is looking to secure new “on ice” hacks for the coming season.

Finally, Tim congratulated the many rinks from PCC that have found success at regional provincial, and national events over the past year...suggesting that perhaps the success is due to something in the ice!

Tim closed by wishing everyone a great summer and looking forward to seeing them on the ice in the fall.

New Business:

1. Volunteer Awards

The Parksville Curling Club honored four Club members for their extraordinary volunteer efforts on behalf of the Club and its membership. This year’s honorees were:

- Nick Atamanchuk, To Spish, Terry, myself and other Board members, Nick has been one of the “Go-To” guys to engage in any PCC, or other project, that we have been involved with. Nick has always been ready with a “helping hand”, and the list of areas where he has helped the club is too many to mention. Nick’s knowledge of Engineering, and his attention to detail—as befits a senior ex 747 airline pilot—has been a great attribute to our club. Whether he is putting in countless hours [at home] in designing the rigging for the CCTV support structure, or his own version of the wind-socks [required by WorksafeBC for Ammonia detection], Nick demonstrates his functional and organizational skills in completing the task at hand. On top of that, Nick is a pleasure to work with and a friend to many in the club. On behalf of fellow Parksville Curling Club members, we thank Nick for his ongoing contributions to the operations of the club;
- Doug King: Doug brings his professional experience in electrical and facility management to the tasks he has been involved in for the club. Doug used his computer knowledge, work ethic & experience, and hours of dedicated time—both at home and at the arena—on the CCTV system, until it was operational to the high standards that the team had set for themselves. At times this required an “appropriate” sense of humor to meet the challenges that “industry people” presented to us. In addition, Doug’s knowledge of facility safety and operational requirements, assisted the club in meeting the requirements of government agencies, as they expand their operational requirements on arena facilities in the province.



On behalf of fellow Parksville Curling Club members, we thank Doug for his service on the Board of Directors of the PCC, and the countless hours he put in to make our CCTV system one to be proud of;

- Ross Renwick: Once Terry Miller had recruited Nick, Doug, and Ross to act as the CCTV “task force”, Ross worked with the vendors on getting the design the “task force” was looking for. Ross’ background as a business owner was utilized in keeping the “task force” focussed on creating what would work for the club. In addition, over the last year, Ross has managed the important position of Treasurer for the PCC, assuming the responsibility for our finances from previous, long time Treasurer, Nancy Douglas. I can assure all you members, that Ross views the finances of the PCC, as if they were his own. Hi goal, just as it was with the CCTV project, is to manage the finances of all projects to a strict budget. On behalf of fellow Parksville Curling Club members, we thank you, Ross, for your care and consideration for the welfare of our curling club, as we go forward.

Each honoree received a plaque and certificate from the PCC, and a warm round of acknowledgement from the Members in attendance.

2. Election of Directors and Officers

Gord Ludke conducted the election of Directors and officers, assisted by Cheryl Noble and Sheila Dale. There were no nominations from the floor for any of the positions. After a ballot to determine the final set of Directors, the following roster will comprise the PCC Board of Directors for the 2018–19 fiscal year.

Officers and returning Board members:

- Ron Boag, Past President
- Tony Reinsch, Vice President
- Ross Renwick, Treasurer
- Nancy Douglas
- Susan Mullan
- Jim Krauss
- Reg Johansson
- Brian Onushko

Newly elected Officers and Board members:

- Penny Shantz, President
- Lynn Row, Secretary
- Oryst Myroniuk, Director

Ron Boag led a round of applause and appreciation for the departing Board members:

- Doug King;



- Brad Bird;
- Jim Hoffman.

Brad Bird moved and Tony Reinsch seconded a motion that the ballots used in the vote for Directors be destroyed. Motion was carried. Gord Ludke declared the election segment of the meeting to be closed, and Ron Boag adjourned the Annual General Meeting at 20:30.

The next regular meeting of the PCC Board of Directors will be Wednesday, May 16, 2018 at 7:00 PM at the PCC.