



Parksville Curling Club Annual General Meeting Minutes of May 3, 2017

Call to Order:

The Annual General Meeting of the Parksville Curling Club was convened at 19:05 by President Ron Boag. Members of the Board in attendance were Vice-President Terry Miller, Treasurer Nancy Douglas, Secretary Tony Reinsch, and Directors Ray Gamracy, Ross Renwick, Doug King, Brian Onushko, Spish Legowski, Jim Hoffman, and non-voting member Graham Weatherby (Manager) and Tim Kottsieper (Ice Technician). Board member Lesley Osborne was absent.

A quorum for the meeting was achieved, with 62 Parksville Curling Club Members in attendance.

Approval of Minutes:

Wayne Searle moved that the Minutes of the September 2016 Fall General Meeting be accepted as posted on the PCC website. Seconded by Jim Hoffman. Motion carried.

President's Report (Ron Boag):

As I stated in the previous 2 general meetings, the Board is proceeding with our plan to ensure renewal of our lease to operate in the District 69 Arena, which expires in March 2018. To date we have had discussions with the following representatives of the RDN concerning inclusion of the PCC as an integral part of the Long Term Recreational Services Master Plan:

- Three RDN Directors;
- RDN Manager of Recreation Services;
- RDN Recreation & Parks Commission; and
- The consultants advising on the Plan.

We completed the Community Group Questionnaire and have asked all of you, our membership, to support the Club and curling, in completing the household survey. The Board also submitted background information and requests for support to the consultants that are coordinating the Parksville City Community Parks Master Plan.

We are now waiting on the first draft of the consultant's report and recommendations, which will be open for comment by participants.

As a reminder, we have to solicit the support of both the RDN and the City of Parksville in securing our lease renewal, because the land the arena is on is owned by the City of Parksville while the building is owned by the RDN.



We feel we are making progress, as we have heard that the consultant on the RDN Rec Plan have identified the District 69 Curling Arena as a separate facility, entitled to consideration in their plan. We shall see what the final recommendations are.

Our first priority in this undertaking is to try and renew the lease with a longer term and notice period, in order to assist us in securing larger grants for future capital improvements and provide more flexibility in hosting events. We have established a Board subcommittee on sponsorship, advertising & fund-raising, with the objective of aligning their efforts with the 5 year capital plan.

In aid of securing a prominent role for the PCC in the RDN and City of Parksville planning process, we have taken a number of actions to increase the presence and awareness of the PCC in the community:

- With the Parksville Chamber of Commerce we held a Business after Business meeting in January, and a "Dinner & a Curl" event in March;
- We have been partnering with local schools, the RDN, and other curling organizations on our Junior curling program;
- We have been partnering with our advertisers, sponsors, and local businesses in promoting the sport of curling in our club;
- We will continue partnering with other organizations and events like Beachfest & Kidfest, keeping the PCC positioned as an important part of the City of Parksville's resources.

The Board extends our thanks to all of you that have been involved in these events and undertakings.

In addition, Tony and I attended a transition workshop in April, on what we need to do to meet the requirements of the new Societies Act for non-profits. Initially, it appears that we do not have to make many changes to transfer our By-laws and Constitution into the new Society's Act. This is basically due to how well our By-laws and Constitution were originally written over 12 years ago.

Finally, women curlers make up a significant proportion of the membership of our club. So, you women out there, you need to be represented on the Board of Directors. To truly support the needs of all members, our Board should reflect the membership it represents. To help address this issue for the 2018 election to the Board, we will be forming a number of committees during the 2017/2018 season, to help us manage certain responsibilities of our volunteer Directors. Please consider coming forward to help us. You will have an opportunity to find out how we work [or don't work], and maybe get by the 'fear factor' or whatever else makes one reluctant to be a Director. Contrary to what you may have heard, we do all get along quite well; we have shortened our meeting times significantly; and it IS quite rewarding to make a difference for all the rest of you curlers.



Finance Report (Nancy Douglas):

A complete financial report will be available at the September 2017 Gall General Meeting, as our year end is April 30 and bank statements have not been received.

However, indications are that we will end up with a net income for this year. Following are highlights from this year's financials.

- We received a total of \$21,500 in grants this past year, \$19,000 for the CCTV and Bleacher Project; \$2,500 for new equipment.
- Concession & Banquets did quite well this year thanks to our hard working volunteers and supporters, including the PGOSA walkers.
- The bar was also successful this year in obtaining a profit, thanks again to the volunteers and league teams who participate in working in that area.
- The bonspiels and Provincial Mixed were also successful events.

We are though experiencing an increase in our Utilities this year, especially in respect to BC. Hydro.

Fundraising:

Once again we received considerable funding from our fundraising efforts, which included:

- Beachfest Parking - \$3,886.50
 - Kidfest Parking - \$2,894.15
 - Beachfest Ambassadors - \$2,120.00
 - Grey Cup Raffle - \$2,053.20
- Total for Parking - \$6,780.65

Thank you to Clare Cooney, Doneen Goff and Terry Miller for spear heading these endeavours and especially all of you who put in your time and effort in working at these events.

Sponsorships:

A big thank you also to our many sponsors – the net profit from the signs out on the ice was over \$14,000 and additional bonspiel & league sponsorships was approximately \$3,400.

Provided below are preliminary Account Balances for the fiscal year ending April 30, 2017.



Account Balances:*

Chequing Account Balance – March 31, 2017 **\$ 51,623.15**
(This balance has been reconciled with the bank)

April Expenses - \$21,955.09

April Income - \$2,539.09

Transfers:

- Capital Levy transferred to Savings Account \$5,820.00
- Grant Transfer to Chequing Acct for CCTV & Bleacher
- Expenses to date of \$11,584.87

Balance in Chequing Account – April 30, 2017 \$ 37,972.02

Balance in Gaming Account April 30, 2017 \$ 4,779.88

- Chairs for Bar purchased from this account on April 3rd for \$600.00

Balance in Savings Account April 30, 2017 \$ 39,387.28

- \$7,415.13 remaining in this account for CCTV & Bleacher Project

Balance in Term Deposit \$ 57,823.66

*Unless otherwise noted, these balances have not yet been reconciled with the bank statements

Bonspiel/Banquets (Terry Miller)

This has been another hugely successful season for our bonspiels and banquets.

Before I list the bonspiel and banquet coordinators, I must say that all the bonspiels and banquets held during the season require a huge commitment from an incredible number of wonderful volunteers. I have compiled the number of volunteer hours just for our bonspiels and banquets and it is well over 2,000 hours for this last season.

The season started off on August 22nd, as has happened for many years, with the Elaine Dagg-Jackson 4 Foot Camp. Campers and an outstanding coaching staff come from all over Canada and the USA as well as other countries in the world. Our volunteers provided the 90 campers and staff with 5 meals over the 4 days. Sheila Dale and Judy



Hawkes coordinated a large group of volunteers who collectively worked well over 300 hours over the 4 days.

The bonspiel season kicked off with Summer Mixed Bonspiel coordinated by Jim and Margo Hoffman. Judy Hawkes coordinated the traditional steak BBQ.

In November, Christine Davis headed up the team to organize the Women's Open and Simone Pantilla coordinated the banquet. This was followed by the Stick Bonspiel organized by Reg Johanson with the lunch provided the wonderful concession volunteers.

In December, John Milroy headed up the team to organize the Thrifty Foods Men's Open with the BBQ dinner coordinated by Judy Hawkes. For many years, Thrifty Foods has donated all the steaks for this bonspiel. This is a huge donation.

January was very busy with three bonspiels starting with the Oceanside Masters. This was our largest bonspiel of the season with 32 teams entered. There were over 40 volunteers helping with the bonspiel and banquet. Terry Miller and Charles Shier coordinated the bonspiel and the beef dinner for 130 people was coordinated by Judy Hawkes.

On January 18, our club hosted a very successful Parksville Chamber of Commerce Business after Business evening. Joanne McIntosh headed a concession crew to provide our guests with some wonderful food.

In mid-January, the Women's Open was coordinated by Cathy Mackenzie and the banquet was coordinated by Donna McAskile. As per tradition, the ladies have, to say the least, a great time getting dressed up for the banquet and evening.

The Senior Mixed Bonspiel followed in late January coordinated by Cheryl Noble and Nancy Douglas. Another great meal was coordinated by Judy Hawkes.

On February 11, Nataalka Strilesky and many helpers hosted the Vancouver Island Special Olympics Bonspiel. It was a great success. The luncheon was coordinated by Joanne McIntosh.

On February 18, Cheryl Noble coordinated a very successful Island Junior bonspiel with a lunch provided again by our wonderful concession crew.

Thank you again to all the volunteers who contribute so much to the club.

Update: belairedirect BC Men's Championship

The Parksville Curling Club has an outstanding track record for hosting 6 provincial events over the years. It is our large number of dedicated volunteers stepping forward that has made this success possible



This last season saw us hosting the AMJ Campbell BC Mixed Championship (March 2 – 5, 2017). The event was a great success due to the wonderful work done by the organizing committee and the many volunteers. The committee was chaired by Bruce Laurie.

As you may be aware, the PCC has been named host club for the *belairdirect BC Men's Championship* in January 2018. We have hosted this event on two previous occasions. An organizing committee is currently being developed and even though it may seem early, some committee work is already in progress. We hope that members will once again step up in support of this major undertaking. It is another chance to showcase our club to the curlers, the Oceanside community, and the entire curling community.

League Report (Ray Gamracy):

We had another successful season of league play with good participation in all leagues. Some leagues have expanded to a second draw to accommodate demand.

We are able to offer quality league play largely due to the work of the League Captains, and I want to take this opportunity to acknowledge them: Christine Davis, Murray McIntosh, Cheryl Noble, Jim Hoffman, Roy Duncan, Gary Burns, Roger Pick, Terry Dyer, Reg Johanson, Estelle Chabot, Ann Fyfe, Winnifred Rehill, and Simone Pantila. I also want to acknowledge Penny Shantz, Jim Powell, Natalca Streilesky, and Jacquie Cameron for their work in our guest leagues—the Cash League, PGOSA, and the Special "O" folks. Let's thank them with a round of applause.

The Board will be reviewing our league organization prior to next season to see where further improvements can be made to accommodate our growing membership. The Board has already agreed to expand the Thursday Night Mixed League with an extra draw at 4:45 pm. Interested curlers can contact Clare Cooney or Nancy Douglas. The Board will be looking at other options for utilizing available ice time.

With the number of returning curlers and new comers to the community, I anticipate that leagues will fill up quite quickly for the 2017–18 season. Keep posted to the web site for league and league captain information.

Bar Report (Jim Hoffman)

Bar sales for the 2016–17 season were up \$2,500 from the prior year. However, cost of inventory has increased as well, requiring a small increase in drink prices in order to maintain cost coverage. The PCC will continue to have among the lowest drinks prices in the region.



The PCC is planning to switch draft beer suppliers to the newly opened Arrowsmith Brewing Company located in Parksville—another example of the PCC supporting the local economy and business community.

Fund Raising Report (Ross Renwick):

At last September's meeting you were informed that we had received a \$19,000 grant from MLA Michelle Stillwell's ministry—Social Development and Social Innovation—to install cameras over the ice, TV monitors in the lobby, and expand the seating in the lobby. The program was subsequently expanded to include a trophy case to house the displaced trophies. We had also applied for a \$25,000 federal grant from Employment and Social Development Canada under the New Horizons for Seniors Program for the same work program. It is a good thing that we received \$19,000 from Michelle Stillwell's ministry as the New Horizons for Seniors Program turned us down

- The reason given by New Horizons for turning us down was that it was an enhancement of an existing program it was not a new program.
- I discussed the likelihood of a future grant from the New Horizons for Seniors Program to establish a two-person curling league that would be new to the club. I was told we would likely be turned down again as it was still curling and not a new program.

You will receive an update on the Camera project from Doug King, and an update on the Bleachers and Trophy case from Spish Legowski. I would like to thank our volunteer committee of Terry Miller, Spish Legowski, Nick Adamanchuk and Doug King for all of their hours put in on this project.

There was a workshop in Nanaimo on how to apply for a Community Gaming Grant. We did not qualify for this grant last year as our cash reserves were more than 50% of our expenses as recorded in the financial statements for the past year. It became obvious in this workshop that most Charities and Not-For-Profit Societies place a monetary value on their volunteer labour within their financial statements. This increases their expenses dramatically and if we start doing the same, we would qualify for these grants. The Community Gaming Grant program allows volunteer hours to be valued at \$20 per hour. I would like to encourage everyone who donates their time to sign in with their hours. The workers in the concession area do an excellent job of entering their hours. Please keep it up. We need to improve in the bar area and special projects like the camera project. I know there are many hours donated and not recorded on installing the cameras.

Sporting Success Group, a grant-writing consultant, has approached us with a proposal to apply for grants on our behalf for a small commission. They receive payment, only if we receive a grant. We are getting references from other groups who have used them and the new board will make a decision whether to use them or not.

We applied for a District 69 Recreation Grant and received \$2,500 to replace equipment for the juniors program. Cheryl Noble did a great job of negotiating with her contacts to get some excellent deals. Sean Moore again volunteered his time to make PVC stabilizers



and Jim Price volunteered time and money to replace the Hack Bumpers. Thank you all for helping.

Curl BC suggested curling clubs contact their local community foundation as they could access the Community Fund for Canada's 150th. Unfortunately, our local Qualicum Beach Community Foundation, that also covers Parksville, only gives grants to charities and not to Not-For-Profit Societies.

We applied for a Canada 150 Participation Micro grant of \$1,000. This will help offset costs for holding a Learn to Curl Open House on Sept 23rd. This is also the day designated to Curling by Canada 150 Participation and coincides with Active Aging Week. We have not heard yet if we will receive any money.

We missed a grant from The Recreation Foundation of BC this year

Thank you to Nancy Douglas who applied for our 50/50 license for the last year and supplied a lot of other information on short notice this year.

We still have three fundraising programs for the summer: parking for Kidsfest, parking for sandcastle, and providing Sandcastle Ambassadors. Thank you again to the volunteers who come out and support these fundraisers for the club.

Facility Report (Spish Legowski)

The Canadian and Provincial Flags were displayed earlier in the year and were dedicated by MLA Michelle Stillwell at the BC Mixed Provincial Championships in March. These will be reinstalled in time for the 4 Foot Camp and will remain on display for the rest of the curling season.

Birds finding their way into the arena have still been a problem; Tim assures me that he will have this problem "sorted" for next season.

The lobby heating was altered without new sensors during the winter. I didn't have complaints reference the comfort level. At this time we will monitor the system before we go for new sensors.

Graffiti was removed during the summer but remains an ongoing problem, as are the tyre marks from the youth "jumping" up the walls. I think we have stopped this (moved concrete barrier) on the East side steps, but they try in other areas!!

North, East, and South walls were painted last year. I suggest the West side is done this year, after the down spouts (in hand) have been repaired.



My great team of volunteers painted the wooden bleachers for the BC Mixed Provincials and are painting the new bleacher extensions. Once again I had a great crew to build the extensions. Thanks to you all.

While painting is on my mind, I have asked Caroline Mead to meet with Jo-Anne to discuss a new paint scheme for the concession area. This has not had any upgrade for the longest time. The Ladies decided it is time for a “makeover”. I think I can say that this upgrade will be approved by the new Board!

New fold up chairs were purchased for the bleachers. The Club also purchased “new” chairs for the bar area, which I hope you find (when you have your “AGM discounted drinks”) an improvement on the old ones! Help will be needed in processing, and cleaning out a number of the old chairs, as we shall need more space to store the bleacher extensions when not in use.

I have arranged with Al McAskile with the help of Brian, to build a new Trophy Cabinet in the alcove next to the Coke machine. This will take the place of the original Trophy display, which was above the arena windows, and was dismantled to make room for the TV screens for the CCTV system.

The Club purchased two ash cans that are positioned at either entrance. It would be greatly appreciated if the smokers could use them, and if you see that the tops have been removed please replace them. We have problems with some of the public looking for “butts”!! Thank you.

By this time I am sure you are aware I am stepping down from the Board. I would like to thank the Board for their support during my tenure as the Facilities Director. I will of course be available to help in the future.

My SINCERE THANKS to all the volunteers who have come forward, (without too much coercion) without whose help we could not do the various projects we have done together.

Insurance and Safety (Doug King)

All insurance policies were revisited during the year, ensuring both competitive and adequate coverage. This is an ongoing activity as we increase the value of the Facility contents (e.g., CCTV system, expanded bleachers, trophy case, etc.).

First Aid training is ongoing at the Club and we are pleased to report a growing number of active curlers that are certified for emergency response. The Board approved the stocking and placement of a First Aid Tote, positioned prominently within the arena area.

We are pleased to report no major health incidents at the club during the 2016–17 season.



Finally, we are pleased to report that the CCTV project will be complete and fully operational in time for the 4 Foot Camp and opening Summer Bonspiel. Information and updates on the CCTV system will be provided through the PCC website.

Promotions (Brian Onushko)

The mandate for the Promotions Director is to enhance the visibility of the PCC and relationships between the PCC and the larger Oceanside community. Of particular importance is the relationship with the RDN and City of Parksville.

We have been involved in a number of promotional activities over the past year, with a particular focus on the Junior and high school curling programs, which engaged me personally in fund raising activities and coaching of the junior teams. Ron already mentioned the initiatives involving the Parksville Chamber of Commerce, to which I would add the successful “Rudy the Rock” Christmas lighting program, for which the PCC received Honorable Mention in the “Bright Friday” lights festival and competition.

Promotion ideas that are being looked into include:

- June 2017 events: swap meet and Seaside Cruisers cruise night, including a potential “June is Car Month” promotion;
- Working with the RDN in supporting September as “Learn to Curl” month
- Establishing an interclub league for competitive Junior curlers, involving the RDN, Curl BC, the BC Government, and regional curling clubs.
- PCC involvement in the Municipal partner program and Emergency Preparedness Expo, including consideration of our facility as an gathering point and emergency site for storage of goods and equipment needed in the event of a major emergency impacting the Oceanside region.

Manager (Graham Weatherby)

Despite the questionable advice regarding not bringing their winter clothes and gear to Parksville when they relocated last Fall, Graham reported that he and his family are settling in well in the community. He noted in particular the very large and dedicated volunteer community in Parksville. While he has been spending most of his time getting acquainted with the Club operations and various aspects of facility operations, he has a number of ideas that he is looking to pursue, including:

- Establishment of a small pro shop offering affordable curling necessities for members;
- Continuing the “Coffee for Walkers” program and examining other options for embedding the PCC and facility into the local community;
- Expanding the use of the facility during the summer months.

Graham also reminded members to not only support our many local sponsors but to take the opportunity to thank the sponsors for their support of the club.



Ice Technician (Tim Kottseiper)

Tim took the opportunity to thank the various bonspiel organizers and the concession and bar volunteers for their excellent efforts in making the season's bonspiels such a success. He also made special reference to the success of the Lynn Noble rink in winning a Bronze medal at the 2017 Everest Canadian Seniors Curling Championships; to the Parksville Ballenas high school junior rinks for their strong showing in Provincial playdowns; and to Cheryl Noble for her efforts on behalf of the strong Friday Recreational league.

New Business:

1. Volunteer Awards

The Parksville Curling Club honored four Club members for their extraordinary volunteer efforts on behalf of the Club and its membership. This year's honorees were:

- Joanne McIntosh, honored for her outstanding contribution to the Concession operations, Parking days organization, Bonspiel support, and other activities at the club;
- Murray McIntosh, honored for his longstanding contributions to Facilities support, lighting & electrical fixes, Parking days organization, Bonspiel support, and other activities at the Club;
- Spish Lagowski, outgoing Board member and Facilities director, honored for his patient and tireless contributions to the upkeep and maintenance of our facility, including yardwork, exterior maintenance, painting, plumbing, and so on. Spish was also involved in numerous special projects including flag installation in the arena, the CCTV/bleacher project, trophy case replacement, and others.
- Nancy Douglas, longstanding Treasurer and a Board member prior to the start of PCC operations. Nancy has contributed over 8,000 hours of volunteer time to the Club and has long been the steward of the Club's finances through her position as Treasurer and Registrar. Beyond her work as a Board member, Nancy has chaired numerous Bonspiel committees over the years and has been a fixture in fundraising ventures and Club operations.

Each honoree received a plaque and certificate from the PCC, and a warm round of acknowledgement from the Members in attendance.



2. Election of Directors and Officers

Gord Ludke conducted the election of Directors and officers. As there were no nominations from the floor for any of the positions, the following roster will comprise the PCC Board of Directors for the 2017–18 fiscal year.

Officers and returning Board members:

- Ron Boag, President
- Terry Miller, Vice President
- Ross Renwick, Treasurer
- Tony Reinsch, Secretary
- Nancy Douglas
- Jim Hoffman
- Brian Onushko

Newly elected Board members:

- Jim Crouse
- Susan Mullan
- Reg Johanson
- Brad Bird

Ron Boag led a round of applause and appreciation for the departing Board members:

- Lesley Osbourne;
- Doug King;
- Spish Lagowski;
- Ray Gamracy.

The next regular meeting of the PCC Board of Directors will be Wednesday, May 17, 2017 at 7:00 PM at the PCC.

The Annual General Meeting was Adjourned at 20:15.