



**Parksville Curling Club  
Fall General Meeting  
Minutes of September 19, 2018**

**Call to Order:**

The Annual General Meeting of the Parksville Curling Club was convened at 19:00 by President Penny Shantz. Members of the Board in attendance were Vice-President Tony Reinsch, Treasurer Ross Renwick, Secretary Lynn Row, Past President Ron Boag and Directors Nancy Douglas, Jim Krauss, Reg Johansson, Susan Mullan, Brian Onushko, and non-voting member Tim Kottsieper (Ice Technician).

A quorum for the meeting was achieved, with 52 Parksville Curling Club members in attendance.

**Approval of Minutes:**

Jim Wade moved that the Minutes of the April 18, 2018, Annual General Meeting be accepted as posted on the PCC website. Seconded by Wayne Searle. Motion carried.

**Treasurer's Report (Ross Renwick):**

Before we look at the financial statements, I would like to report on the summer projects. There were five major projects, named as Brine Leak, Dishwasher Repair, Walkway Replacement, Light Replacement, and Water System.

Brine Leak - When we started up our system last year we found out we had a leak in our Brine system. During the curling system, the freezing temperatures sealed the leak and it was not a problem until we shut down the system. We inspected all and replaced about a third of the 1200 stainless steel clamps, found and repaired a number of leaks, one significant and a number of small ones., We flushed the system and did some maintenance work in the mechanical room. We have spent only \$868. We are waiting for invoices from Frazer Valley Refrigeration and expect this will end up costing us between \$5,500 and \$6,000. Thank you to Spish Legowski, Nick Atamanchuk, Doug King, Ron Boag, and Stan Siewiertoka for their many volunteer hours.

Dishwasher – We had a problem with the booster heater on our dishwasher at the end of last season. We purchased and installed a new booster heater and water softener. In the middle of this project, the kitchen's hot water tank ruptured and we installed a new tank. Nick, Spish and Stan took the opportunity to reconfigure and make new shelves for the people working in the kitchen. Doug King and Moe Creigh worked with the plumber. The cost of this was \$7,868.

Walkway – The walkway at the home end needed replacing. After a lot of discussion, we replaced the wooden walkway with used PVC pipes under the plywood. We should not have a problem with mildew in the future. We replaced the carpet on both ends at the same time. The side carpets have not been replaced this year to spread the costs over two



years and to also provide us with enough time to evaluate whether we want to expand to 6 sheets or not. A large number of volunteers helped on this. The cost of this was \$9,910.

Light Replacement – Brian Onushko will elaborate on this project as he did all of the work on this project. The cost of this project was \$31,948. We expect to receive a rebate cheque from BC Hydro next week bringing the net cost to approximately \$25,550.

Water System – Doug King is the main person behind replacing our rented de-ionization tanks with our own reverse osmosis water system. There was a lot of preparation work, collaboration and installation work done by Doug King, Nick Atamanchuk, Stan Siewiertoka, and Moe Creigh. Spish Legowski and Ron Boag also helped a lot. We had been renting a water system for \$7,300 per year. The expected cost of the new system is \$19,671. We are waiting for one more invoice. The water is so pure it does not register any impurities on our gauges. This project has a 3.2-year payback.

Oryst Myroniuk will provide an update later where we are at in complying with Technical Safety BC (TSBC) orders. After these projects were committed or started, we found out from Technical safety BC that we needed to perform a test to our chiller costing approximately \$20,000 and that we feel would degrade the quality of our chiller. If we keep our chiller, which is 18 years old, the same test would be required every year. A new chiller will cost between \$100,000 and \$150,000. We currently have a \$57,800 GIC maturing April 28, 2019. Last year the club made \$23,740, after holding the Men's provincials, up from \$12,367 the previous year. We expect to save approximately \$13,000 on BC Hydro expenses and water treatment expenses this year however we will need some sort of fundraising or financing for a new chiller.

### **Insurance & Safety Report (Oryst Myroniuk):**

Doug King and I met in August and September regarding this portfolio.

Attended meeting August 22nd with Bart Wojtkiewicz from Technical Safety BC, Tim Kottsieper and Stan Siewiertoka. The purpose of the meeting was to review compliance issues as a result of an inspection performed by Bart in April of this year. A follow-up letter to the PCC Board was sent out summarizing this meeting and outstanding issues. The vast majority of the compliance issues have been addressed with the outstanding issues related to the vestibule doors.

A detailed review of all PCC First Aid bags and supplies was performed on August 23rd by myself and my wife Kathy (retired Emergency RRT, Calgary Foothills Hospital). The supplies were individually inspected for usefulness, expiry dates, replacements, top-up and organization. I have created an inventory list specific to each bag and the large bin in the arena. I request an Authorization for Expenditure (AFE) to purchase items which address the identified deficiencies in order to keep PCC current.

Attended meeting with Ron, Tim, Stan, Mark (Fraser Valley) on August 30th regarding PCC compliance as it mainly related to the chiller and condenser. At this meeting, we

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scheduled a Pressure Test of the chiller for Sept.10th. A follow-up non-destructive examination (NDE) of the system is to be performed by Fraser Valley likely before end of Sept. We also discussed PCC options pertaining to future capital costs related to the chiller and condenser replacement in 2019. A P&ID of the plant/system was provided by Fraser Valley for our records and will be displayed in the mechanical room.

A pictorial of a simulated Ammonia "plume" release at the PCC was provided based on two wind directions (NW and SE). Scoped-out two possible locations in parking lot (WSW outside the main entrance and NNW towards the beach) to place "Muster Area" signs on light poles, which must be 200 feet (~60 meters) away from the ventilation stack (located above the mechanical room).

Attended meeting on Aug.31st with Tim Kottseiper and Mike Tisdale (Fire Dept) to review fire safety issues related to the mechanical room, vestibule, keeping doorways/exits clear and a fire extinguisher for the concession kitchen. Also, Mike requested PCC provide a copy of the Fire Safety Plan located near the front main entrance doors.

Updated volunteers list of +80 years of age and provided to HUB insurance.

I am in the process of building a database for the PCC Brine Test analyses.

First Aid course tentatively scheduled for Saturday Oct.13th at PCC.

#### **Facility Report (Reg Johansson):**

Reg thanked all the facility volunteers for the 100s of hours they put in over the summer completing all the work mentioned in the Finance report. The only work that was completed by contractors was plumbing and electrical work that required a licenced tradesperson. He thanked the following specifically:

- Doug King for babysitting the system
- Ross Renwick for the being at the arena all the time
- Spish Legowski for doing everything that needed doing and being at every work detail early and staying late. He noticed something needs doing and just does it.
- Nick Atimanchuck and Stan Siewiertoka for all their work
- Penny also pointed out the contributions of Ron Boag, Oryst Myroniuk, Brian and Moe

Reg pointed out a Facilities Assignment Volunteer sign-up sheet on the board and asked everyone to consider volunteering to work a half-day Saturday, once a month, to take care of all the little issues.

#### **Concession Report (Susan Mullen):**

Susan thanked all the summer volunteers for the new shelving, water softener and dishwasher installed in the concession in time for the Summer Bonspiel. The staff are



very pleased! The concession will have to raise some prices as their costs for supplies are increasing. Beth will be making soup again. The concession hours will be Monday to Friday from 8:30 to 12:30 starting in the second week of the season. The concession operated during the Summer and Junior Cash Bonspiel with less the expected results for the Summer Bonspiel but successful for the Junior Cash Bonspiel.

She thanked Joanne MacIntosh who is stepping down as coordinator and welcomed Sue Ritters who will helping Lola Denesyk

### **Bonspiels & Banquets (Tony Reinsch):**

#### 4-Foot Camp:

- Successful camp to kick off the year, with 72 participants and 15 staff/coaches. Sheila Dale and her crew did an outstanding job with the meals during the clinic, with many rave reviews from the participants.

#### Summer Bonspiel:

- Jim and Margo Hoffman coordinated the summer bonspiel, which attracted 41 rinks—a major increase over last year and requiring a shift to 6-end games to accommodate the draw.
- Event winners were:
  - A Event: Cody Tanaka rink
  - B Event: Jordan Kiss rink
  - C Event: Miles Craig rink
  - D Event: Dean Meikle rink
- The Hoffman's put 6 months of savvy shopping into an amazing prize table, well received by the 16 teams that made the prizes. A straw poll was overwhelmingly in favor of the 6-end format, which we will likely adopt for the 2019 spiel.

#### CurlBC Junior Cash Tour event, September 7-9, 2018:

- Penny Shantz and Rocky Morrill coordinated this event, a stop on the BC Junior Cash Tour. The event attracted 8 Girls teams and 4 Boys teams. Girls teams were from Vancouver, Victoria, Courtenay, plus our own Rebecca Douglas team and our Ballenas High School team. The winner was the Daniels team from Vancouver.
- On the Boys side, the winning team was Ballard, again from the Vancouver area. They beat Jackson Marshall's team from Parksville/Qualicum in the final. The draw saw 2 Boys teams from Vancouver plus the local Jackson Marshall rink and Ballenas High School Boys team.
- We were very pleased to have McDonalds come on as a Major Presenting Sponsor providing \$2,000.00 in the cash payout. Benevolent Society and



Rotary Club put in \$500.00 each and Tim Hortons gave \$250.00. In all, the teams competed for \$6,700 in cash prizes.

- Rocky Morrill supervised the Bonspiel over the weekend, with Nancy Douglas on Registration and Brian Onushko organizing signage.
- Penny worked closely with CurlBC throughout the event and they were great help in posting the welcome letter and entry on the Jr Tour Event page, advertising and promoting the event throughout BC and setting up the Curling Zone page so we could access and put in scores. Jim Cotter and Chelan Cotter also provided some guidance based on their 10 years of running the annual Jr Event in Vernon.
- Many thanks to Judy Hawkes and her crew who did their usual excellent job on both the Summer Spiel and Junior Tour banquets

Our next bonspiel is the Senior Women's Open, November 9-11, 2018: coordinated by Christine Davis. Coordinators have been identified for all of our remaining bonspiels and can be contacted through the PCC Website to put your rink on the list. The one exception is the Women's Open, January 18-20, 2019, where Cathy Mackenzie has had to step down. Ann Fyfe, captain of the Tuesday night Women's league, is looking for a replacement coordinator for the event. Catherine assures me that there is a detailed binder of steps and procedures, so please consider taking this on.

### **Bar Report (Ron Boag)**

Due to increased scrutiny by the Government on the sale and dispensing of alcohol, and our desire to protect the liability of the PCC, we hired a part-time bartender for more than half of our evening draws last season.

We have decided to continue this service and have hired Robert Maitland [son of PCC member, Maureen Maitland], to replace Connor Mackenzie, who left for full-time employment elsewhere. I know you will welcome Robert and assist him as he takes on this service for our members.

Due to increased costs and expenses in running the bar, we had to increase our bar prices, slightly. Our goal is to try and continue to manage the bar so it pays for itself with league play over the curling season, and is not a draw on our financial resources. We will continue to try and generate some profit for the club with bar service for bonspiels, using volunteer help.

Some good news is that I estimate we had total bar revenue of around \$5,600 from the Four Foot Camp and the Summer Bonspiel, which is almost twice what it was for the same events in 2017. This is a good start for the year. Thank you to all the volunteers who helped us with these events.

Also, in order to better control our receipts and inventory, we have purchased a new cash register. We will be training on the operation of this machine sometime this week.



Anyone interested in getting their 'Serving It Right' and assisting in the bar, please contact me after the meeting or through the club.

Again, a big thank you to all the bar volunteers who have put their names forward to help us this year. I look forward to working with you all.

### **League Report (Jim Krauss):**

Jim stated we have 17 leagues including the new Doubles on Friday which still has some spaces available but all other leagues are full. He suggested that with the 60% brighter lights and new hacks everyone should curl perfectly! He wished all curlers a good year.

### **Membership Report (Nancy Douglas)**

That time of year again to pay your league fees for the coming season, Sept 2018 to March, 2019. You can sign up for half a season or in the case of the Senior Mixed, one-third of the season. The fee structure is on the web site and there has been a small increase from last year.

League Fees need to be paid as soon as possible after the start of the season but this year we need to receive them by mid-October at the latest. The reason for this is that Curl BC have restructured their system and require information on our total membership in early November.

You will also note that we now must also pay a Curl Canada fee of \$2.00. Previously this was covered by Curl BC.

Also, CurlBC is implementing a "one-curler-one affiliation fee payment" which means no matter how many clubs an individual curler is registered at, that curler only pays one annual CurlBC and Curling Canada affiliation fee. If you are paying your CurlBC/Curl Canada fee at another club, please ask them for a receipt which you can then show to us when you register. Likewise, we will issue you a receipt for these fees if you pay them with us and join another club. You will be counted as a member in both or all clubs you join. CurlBC will be also track the curlers who are curling at multiple clubs.

Reminder regarding Spare Fees – if you are curling in two or more leagues at PCC, you may spare for no cost. If you are a member of PCC and curl in one league or no leagues, the cost is \$10 to spare. Non-members of PCC are required to pay \$15 to spare. We ask that the skips advise their spares of the cost – some teams offer to pay for the spare. Envelopes will be available in the boxes at the doors leading to the ice.

Last year we had a record number of new members to our club, and we welcome them back. We have had a few new members already registered for this coming season and we welcome them to our club.



## **Promotions and Fundraising Report (Brian Onushko):**

Season started in April

- Assisted with numerous projects for dry floor events and arena prep

May

- Completed lighting project LED Product and Contractor Selection
- Continue investigations with Rogers Sports Net for Grand Slam Curling event
- Continue to promote events and information to Club Members and associations through Facebook Page
- June
- Placed Order for LED Project with Contractor and processed BC Hydro Rebate Application

July

- Managed Lighting Upgrade project from July 16 to the 27th. Project completed and signed off with remaining defective Arena diffusers to be placed in April 2019. Osprey Electric our contractor was fantastic to work with and would recommend them to any member for residential or commercial requirements. They are also purchasing a sign for the Arena.

August

- Submitted remaining BC Hydro Rebate Paperwork for Lighting Project
- Conducted Light Meter tests and produced lighting template with details for PCC and RDN
- Improvements with LED Lights is approx. 60% in illumination and energy efficiency in Arena, Seating, Lobby, Maintenance Hallway and Exterior areas.
- Monitoring BC Hydro usage during events and trend is approx. 20% savings to date.
- Members should also notice exterior lighting improvements this season in Curlers Entrance Parking Area and surrounding the building
- Agreement with RDN and QB Club to host 4 Monday sessions in Oct for "Learn to Curl" for SD 69 Juniors new to curling

Sept

- Posted Ads in PQB News for Club seasonal events and the CurlBC sanctioned McDonalds Junior Cash Spiel event.
- Busy with activity updates on Facebook in parallel with Website Info
- Coaching Ballenas Boys Team and their entry into Monday Men's
- Assisted with RDN District 69 Rec Grant for Lighting Project (requesting \$2,500 - max grant amount).

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Oct

- RDN “Learn to Curl” 4 week clinic for ages 10 to 14. Requesting Ballenas Boys volunteer to teach the kids and receive volunteer credits for school
- Year 3 for Rudy and Rocky Xmas Lights
- Preparing Club for joint RDN presentation to Parksville Community Park Committee for exterior facility improvements and request for tree removal on Park facing side of the building. Concepts include Marine and Sandcastle event Murals, Sport and Event Signage, Community Partnerships with SD69 Schools and Graffiti Art.
- Continue investigations with Rogers Sports Net for Grand Slam Curling event

### **Ice Technician (Tim Kottseiper)**

Tim reminded everyone to keep their hands and knees off the ice and stated it was nice to see everyone again. He extended his thanks to all the volunteers for the great work done this summer transforming the club. He asked that everyone be mindful of the new hacks and not let any rocks hit them as they take up to 3 hours to repair if dislodged. He especially appreciated the new spool for his ice flooding hose it is incredible and even self-drains.

Tim closed by wishing everyone a great summer and looking forward to seeing them on the ice in the fall.

### **President’s Report (Penny Shantz):**

#### **WELCOME BACK CURLERS!**

Hopefully everyone has got a chance to test the new ice out in the past couple of weeks either curling in the 4Foot Camp, Mixed Spiel, Novice Clinic or just got out to throw some rocks at houses!

It’s been an extremely busy summer around here and I’m going to let the Board Members involved in the many projects expand on what’s been done and what’s going forward.

Let me introduce your Board:

- Ron Boag - Past President
- Ross Renwick - Treasurer
- Tony Reinsch - Vice President
- Lynn Row - Secretary
- Susan Mullan - Concessions
- Nancy Douglas - Registration
- Oryst Myroniuk - Safety and COMPLIANCE
- Reg Johansson - Facilities
- Jim Kraus - Leagues



- Brian Onushko - Promotions & Media
- Tim Kottsieper - Head IceMaker & Taylor Hall - Assistant Ice Maker

The Chiller we need to raise \$150,000 for the “Big Chill”

I am heading up a Fund Raising Committee to make it happen and am looking for a committee to assist. Loraine Martin has already come up with one way and I like it.

Jacket/Jersey project

The other fund raiser we are going to start is our “Adopt a Rock.” We have all curled throughout Canada and the US and have seen on many clubs their Curling Rocks that are engraved with people’s names, members, In Memory of, Businesses etc. I have 2 at the Kelowna Club... sheet 10 Red Skips, one for me and my son Derek Ryan. Graham has one in Kingston. We both can’t tell you how many times we have got messages from curlers letting us know that they still haven’t made a shot with our rocks or they threw it and won! These rock handles are engraved with your names and Graham has the experience of already handling this at his former club. The rocks cost \$300 and your name or business name has a 10 year life guarantee. After 10 years, lets take a look at it again. We have room to put 80 names out there.

These are just a few easy fundraisers for our Club and if you are interested in joining our Committee see me after the meeting. I will be sending out an email to all members as well to organize our first meeting.

#### Last - Our Manager’s

After two years as our club Manager, Graham Weatherby has resigned in order to commit full-time to growing his family business full time in Qualicum. We wish Graham all the Best and Thank You from the Board and Members for the past 2 years.

#### New Manager

Zack Kozak

No stranger to us, Zack joined the Club the first year it opened and was on the Board the 2nd year. Previous jobs included being a Distributor for Home Depot, Business Bookkeeping and Accounting, and also had a Business building Furniture.

Zack also was on the PCC Board a 2nd time in 2010, as Vice President and looked after Fund Raising for another 3 years.

What else do we know about Zack...

He has been working with Beach Fest for at least the past 12 years, serving on their Board from 2006 - 2011.

Zack was our 2008 Volunteer of the Year at PCC



Zack was nominated for Citizen of the Year in 2012 for the City of Parksville!

He is married to Doneen, and his hobbies include curling, golfing and hockey.

And with that... here's Zack your new Club Manager.

New Club Manager (Zack Kozak)

Zack stated he was looking forward to working with the board. He urged everyone to introduce themselves and get to know him. He will be working part-time some mornings, afternoons, and even some evenings to meet everyone. He plays on Monday night men's and Thursday mixed so he hasn't spent much time at the club during the day. He will be away for most of October but will be in full swing by October 29<sup>th</sup>.

New Business:

There were a few questions from the floor.

- Gerald Ferguson requested that the BC Firefighters bonspiel, being held at the PCC in February 2019, be returned to the Bonspiels and Events page of the website. Tony Reinsch assured Gerald that this would be done.
- Wayne Searle suggested that some kind of time control be put on practice time to provide everyone a fair chance at getting a practice in. Penny agreed stating she had a similar conversation with a new member earlier in the day; the new member did not know anyone and felt uncomfortable to barge in on a group practicing. She will talk to Graham about what could be done.
- Lunches will not be available from the concession for the first week, just coffee. Penny asked Jim to send a message to the league captains so they could inform their teams.
- A member asked for an update on the life expectancy of the Curling Club based on the discussions last spring. Penny assured everyone that the Club was staying for the foreseeable future as we have just entered a new 5 year lease and meetings with Kim Burden, City Councillor, and other councillors has made it clear that the club will not have to move unless we have a home to move to.

### **Adjournment**

Joanne McIntosh motion to adjourn the meeting was accepted.

### **Next Board Meeting**

The next regular meeting of the PCC Board of Directors will be Tuesday, October 16, 2018 at 2:00 PM at the PCC.