

Parksville Curling Club Annual General Meeting Minutes of April 27, 2016

Call to Order:

The 2016 Annual General Meeting of the Parksville Curling Club was convened at 19:00 by President Ron Boag. Members of the Board in attendance were Vice-President Terry Miller, Treasurer Nancy Douglas, Secretary Tony Reinsch, Ray Gamracy, Chris Rose, Spish Legowski, Jim Hoffman and non-voting member Tim Kottsieper (Manager, Ice Technician). Board members absent were Leslie Osborne and Maurice Creagh.

There were no additions to the agenda for the meeting.

President's Report (Ron Boag):

- June 2015: Presentation by Nancy Douglas and myself to Parksville city council and our amendment of the incorrect tax assessment on the RDN building we are leasing; secured the return to 100% exempt status on our city tax
- August 2015: Acted to install a 2000 gallon water tank to use well water in installing our ice, after the application of city water for our initial flood resulted in a 'slime' residue that prevented our ice from freezing properly. Thanks to Tim and Greg Rehill for the work they did on the installation and subsequent startup.
- October 2015: Secured cooperation from affected leagues in amending curling draw times to accommodate our membership increase. Thanks to all of you who remained flexible.
- February 2016: With the help of Maurice Creagh, we implemented a logbook and daily operational checklist to assist Tim in organizing his daily Ice Technician functions, in the dual role of Ice Technician and Club manager. We will continue to follow up with a procedures manual and daily operational checklist for the Manager's function, as well.
- March 2016: Board consideration was given to how best to manage and develop staff to handle our ice, going forward. We considered employing 2 qualified Ice techs as well as remaining with the current pattern of a head Ice Technician hiring and training a junior Ice tech. It was determined that the club could not afford 2 experienced Ice Techs. Subsequently, we hired Taylor Johnson to be trained by Tim as a Junior Ice technician. Taylor will be part of the paid staff preparing our ice next season.

Follow up to issues identified at the last AGM:

Issue 1

Involves securing financial assistance to upgrade the RDN District 69 arena as partially identified in the Herrold Engineering report, and also involves the PCC being part of the Recreation Services Master Plan for District 69. Our work on this so far is to prioritize the major expenditures that we need outside financial help with, in the form of grants or

financial assistance from Regional, Provincial or federal sources. A summary of the priority list is as follows:

#1 – Replace 2 rooftop gas-fired furnaces [1 in use] and Roof and wall mounted fans	\$30,000–\$45,000
#2 – Investigate & possibly replace our Ice Plant Chiller	\$80,000–\$100,000
#3 – Re-roof flat roof	\$140,000
#4 – Re-roof sloped metal roof	<u>\$280,000</u>
Subtotal	\$530,000–\$565,000
#5 – Replace all arena & plant light fixtures	???
#6 – Upgrade fire alarm system	???

Next step is to apply for grants and financial assistance to do these upgrades.

Issue 2

Ensure that the Parksville Curling Club is part of the Recreation Service Master Plan for District 69.

January 2016: Terry and I [with input from the Board] submitted a letter to Dean Banman [Director Recreational Services at RDN], giving him an update on the status of the PCC. This update identified:

- our increase in curling membership & participation, currently at 452 members and 520 active curlers;
- our partnership with the 1,200 member PGOSA group;
- our successful operation with almost ALL volunteer help;
- our contribution to the local economy;
- our history in hosting 4 major Curl BC events since 2009, and commitment to host the BC Mixed provincials in march 2017; and
- how we raise funds to cover all our seasonal operational and maintenance expenditures ourselves.

We concluded by identifying our need for assistance to upgrade the building that belongs to the RDN, and how important it is for the PCC to be included in the RDN Long-Term recreational Plan

April 2016: Tim and I did a radio interview on Beach 88.5, that discussed some of the issues above, as well as educated the public about the sport of curling.

Priority will be placed on the new Board to fund raise for grants and to address the upgrades listed above using:

- Michelle Stillwell’s office, who have just recently contacted us asking for a “wish list” of projects that we may want to undertake;
- The federal government, who just came out in an article I read in the Globe, offering substantial financial support for infrastructure projects like hockey rinks, etc. Since Curling is on ice, and recognized as a totally Canadian sport, we feel we will certainly qualify for consideration.

Our intention is to show the RDN that we are actively pursuing raising our own funds, as we engage with them in being part of the RDN Long term Recreation master Plan.

All of this contributes to Issue 3, that being the successful March 2018 renewal of our lease of the District 69 arena.

The current status of the recreational Plan is as follows:

- Dean is putting together the terms of reference [for the consultants to be hired] right now. He will send a draft of the plans to the District 69 recreation commission on May 19th. After their input, the revised draft will be sent to the RDN Board around mid-June.
- After the Board's input, a request for proposal from Consultants will go out probably late June/early July. We [and other parties involved in District 69 recreational services] should start being interviewed by the selected consultant in July/August or September.
- We will keep you posted as the process goes forward.

Finance Report (Nancy Douglas):

Nancy referenced an Interim Income/Expense Statement for the year ending March 30, 2016 and Account balances (appended). Final financial statements for the 2015-16 fiscal year will be available at the Fall General Meeting.

The bottom-line data showed revenue down ~\$13,000 from the prior year—due largely to the club not hosting a provincial event in 2015-16—and expense up ~\$32,000 from last year, reflecting major capital investment in the ice plant (~\$22,000).

Nancy made special mention of the various fundraising volunteers and events:

- Parking: thanks to Clare Cooney and his team, netting ~\$3,180 to the PCC;
- Beachfest Ambassadors: thanks to Doneen and her volunteers, netting ~\$2,800 to the PCC;
- Shoppers Drug Mart Christmas season parking; thanks to all of those who volunteered in the winter weather, raising ~\$480 for the Club;
- Raffles: Thanks to Terry Miller who coordinated and drove this initiative, netting ~\$2,114 from Grey Cup tickets and ~\$1,750 from Super Bowl tickets.

The Bar and the Concession & Banquets netted ~\$10,000 each for the Club, thanks to the many volunteers and to the many consumers!

League fees once again accounted for roughly 50% of our annual revenue (thank you, curlers!) and we were successful in sustaining our net Bonspiel revenue.

Bonspiel/Banquets (Terry Miller)

First I would like to thank Judy Hawkes, Gus Gleim and Jim Krauss for getting us off to a great start today in organizing the food and cooking the burgers. Great job. Thank you.

We have had another hugely successful bonspiel and banquet season. All events were very well attended and contributed greatly to our financial bottom line. Every bonspiel and banquet event depends on the many wonderful volunteers who put in many hundreds of hours during the season, assisting the bonspiel and banquet coordinators. Events of note this year:

- The season kicked off on August with the Annual 4-Foot Camp followed by the Summer Bonspiel. All meals for the 4-Foot Camp were coordinated by Judy Hawkes and Chris Rose, while the steak barbecue for the summer bonspiel was coordinated by Judy Hawkes. The bonspiel itself was coordinated by Jim and Margo Hoffman.
- November: Women's 55+ Bonspiel was coordinated by Ann Ward, meals coordinated by Chris Rose;
- December: Men's Open bonspiel was coordinated by John Milroy, meals coordinated by Judy Hawkes;
- January:
 - PCC/QBCC Master's Open was coordinated by Terry Miller, with QBCC hosting the banquet;
 - Women's Open was coordinated by Cathy McKenzie, with Simone Pantella coordinating the meals;
 - Stick Jitney was organized by Donna McAskile, with meals coordinated by Chris Rose
- February:
 - Junior Open coordinated by Cheryl Noble with the meal coordinated by Joan McLeod;
 - PGOSA Skins Tourney was coordinated by Jim Powell, with Chris Rose coordinating the luncheon
- Chris Rose and his team of excellent volunteers also coordinated numerous Christmas and end-of-season league windup events.

Dates for the 2016-17 Bonspiel season are now posted in the website. We look forward to another great season, starting up in August.

League Report (Ray Gamracy):

League play for the 2015-16 season went quite smoothly, with all leagues well represented. Thanks is due to the organizing efforts of the League Captains:

- Mary Ann Brothers captained the Monday morning Ladies league, as she has for the last several years. Mary Ann is stepping down from that role and Christine Davsd has agreed to take on the responsibilities.
- Gary Burns and Murray McIntosh—with help from Tony Small for the league playoffs—helped to make the Monday afternoon Men's Masters run smoothly.
- Jim Hoffman organized the Monday night Men's League, which moved to a 6:30 and 8:30 draw in order to accommodate the demand for this league. We expect the number of rinks to be up again in the coming season.

- Special thanks to Judy Pearson who stepped up to get the Tuesday and Thursday morning Senior Mixed organized at the start of the season, until Terry and Val Dyer agreed to take on the captaincy for these leagues.
- Susan Thorgenson and Leslie Osborne successfully co-captained the Tuesday night Ladies Team-of-Choice League.
- Doug Thompson captained the Wednesday morning Men's Masters, a popular and competitive league with 16 teams. Doug is stepping down from the position, so we are looking for a volunteer or volunteers to help out. Please contact me if you are interested.
- Winnifred Rehill successfully organized the Wednesday afternoon Ladies Open league.
- Penny Shantz organized the Wednesday night Cash league, attracting many of our top male and female curlers.
- Roger Pick with help from Bob Rempel captained the Thursday night Mixed league, which filled up very quickly with a number of teams turned away. We are looking at how we might accommodate another draw for this popular league.
 - Roger was able to convince the nice folks at Brigadoon Golf Course to sponsor the league, supporting some extra fun and games including the Christmas Turkey Shoot.
- Donna McAskile did an excellent job looking after the Friday Stick league. This is a rapidly growing part of the PCC league activity and Donna added a Tuesday 11:30 draw to accommodate the growing demand for stick curling.
- Very special thanks goes out to Cheryl Noble who continues to play an important leadership role in the Club. Cheryl organized the Youth league and the Junior Bonspiel as well as organizing and coaching the Novice league on Friday afternoon/evenings, which has become so popular there has been a second draw added.
- Finally, we welcomed once again the PGOSA curlers for their Thursday morning league, organized by Jim Powell.

Some priorities for next year include the possibility of a Doubles league, additional draw times for Mixed play, and streamlining the Club Championship format.

Bar Report (Jim Hoffman)

Jim noted that the Bar was well supported throughout the year and that inventory had been worked down for the summer. He offered a special thank you to Dan Romanuk for his support in Bar operations over the year.

Jim also sent out a plea for anyone knowing the name of the Monday night Men's League champions for the years 2011 through 2015, required in order to accurately update the League trophy.

Concession Report (Chris Rose):

Chris took the opportunity to thank the many volunteers who assisted with the Concession operations over the course of the year. Chris will be stepping down from the

Board to pursue alternative commitments, and expressed his enjoyment of the often frantic time spent in his role with the Concession.

Ron Boag thanked Chris on behalf of the PCC for all his efforts over the last year.

Facility Report (Spish Legowski)

This year's RDN Facility inspection went well with no concerns.

A request to the RDN and Parksville Parks Department to allow removal of trees on the West side of building to alleviate eaves trough blockage was refused, necessitating continued allocation of ~\$400.00 per year for eaves trough cleaning.

The ice plant was upgraded this past season, and is now up to the latest regulation standards. There will always be ongoing upgrades, as the plant is "ageing", and some major components are reaching their operational limits.

The arena lights will be checked and replaced as necessary this summer, while we continue to look into Hydro grants for LED upgrades. We are also pursuing (with grant aid) the possibility of installing cameras over the "rings" on each sheet and TV monitors in the lobby.

We have been offered a collection of Federal and Provincial flags—and also a Parksville City flag—for display in the arena. We are looking at how we can display this collection.

While we have the "cherry picker" in place for lighting replacement, we will endeavour to upgrade the ventilation inlets on the North end to alleviate our feathered friends "interest in curling"!

The bar ceiling and lights were replaced earlier this year, and we have finally got the heat in the bar area working—nothing that some new wiring and parts etc. can't fix! We also replaced the glass in the outside door to the bar. Looking forward, we are pursuing avenues to upgrade the seating (for your comfort) in the bar!

We have applied for grants from the Provincial Government to upgrade the bleachers in the lobby, this to enable a second tier of seating to accommodate more members while watching curling.

We have again looked at improving the heating in the lobby area. The option of radiant heating has been rejected as both costly (\$15,000.00 plus volunteers to rework the duct work) and ineffective for the space. We continue to explore solutions to this issue.

We will have the graffiti on the "roller door" on the North end of the building painted over with a special paint (with claims that it is easy to clean off). We hope this will alleviate the return of the graffiti, rather than encouraging new "artists".

We have received a quote for repainting the North end of the building plus repainting the South West corner, including the (flaking paintwork) wall on the South side.

I am looking for volunteers to help with this work this summer, and will post dates on the website for volunteer availability. If we can get a good response we can get it done in short order (weather permitting).

My thanks to all volunteers who came forward in the many areas of fund raising, maintenance, and the running of the club, without you we could not survive!!

Breaking News 1!!

Even as we come to the day of the AGM, I have had a contractor's meeting reference heating updates to the lobby, so as I have already said, "Watch this space!"

Breaking News 2

Once again on AGM day, I convened a meeting with Tim, Randy Whyte (retired MP, and flag supplier) and we have come up with what we think is a good position for the flags. We suggest that they hang (on suspended wire East to West) above the score boards. This is open to suggestions. We would like to have a "Grand Presentation" of the flags, with club members from the various Provinces and Territories, representing their Provinces etc. including local dignitaries at this event.

Insurance and Safety (No report available)

Marketing and Publicity (No report available)

Manager/Ice Makers Report (Tim Kottsieper)

- Tim took the opportunity to thank Greg Rehill for the considerable support that he has provided in assisting with the ice installation and management, and to welcome Taylor Johnson as the newly hired ice tech apprentice.
- Tim provided further elaboration on the issues surrounding the ice preparation process last summer and noted the improvement in ice quality following the conversion to well water for the final set of floods.
- Tim also extended his thanks to the many volunteers who assist with day to day activities at the Club.

Volunteer Awards (Ron Boag)

As is traditionally the case, the Board of Directors on behalf of the Parksville Curling Club presented a plaque to three Club members in recognition of their volunteer time and support for Club operations. This year's Volunteer Awards went to:

- **Donna McAskile:** Donna has put in many hours of volunteer work over the past many years in the concession, assisting at bonspiels, supporting Al during his years as our Manager and in the last few years as league captain of the stick

- curling. Donna has also organized several stick curling bonspiels and expanded the stick league to three leagues on Fridays and adding an additional Tuesday draw. Thank you Donna, for volunteering in many areas over the years.;
- **Claire Cooney:** Clare has volunteered in many areas of the curling club over the years. He started with several years as League Captain for the Senior Mixed Tuesday and Thursday League; he participated on the nominating committee for the club elections and was on the Men's Provincial committee. The last few years, Clare has organized and worked on the Beachfest and Kidfest Parking spending many hours organizing the volunteers, negotiating with Beachfest/Kidfest committees, dedicating a huge amount of time on the days leading up to these events, as well as on each day of the parking. His contribution to this job resulted in Parksville Curling Club receiving some well earned funds which, for summer 2015 alone, amounted to over \$3,000. Clare has extraordinary organization skills as many of us have experienced through the Tuesday/Thursday golf days and without his abilities we may not have had the opportunity to take over these parking days and reek the rewards. Thank you Clare..
 - **Terry Miller:** We seldom nominate one of our board members for a volunteer award, however this year we would be amiss not to nominate Terry Miller. Terry has contributed many hours in the past as the rep for the Pacific Coast Masters Curling Association, however in recent years, he has added many more volunteer hours performing many duties around the club. As our Bonspiel Chair, Terry has organized most of the banquets obtaining the cooks and helpers required for these events. He has organized the volunteers needed to provide meals at the Four Foot Camp for several years. The last few years Terry has organized the sale of the Grey Cup Raffle Tickets which brings us over \$2,000 and this year added the Super Bowl Raffle. As Vice-President, Terry has filled in during the absence of the President and assisted in addressing many difficult issues. He also works with Qualicum to organize the Masters PCC/Qualicum bonspiel each January and has recently taken over the curling clubs website and newsletters to members. Thank you Terry for all that you have done and continue to do for the club.

Ron Boag led the Board and PCC members in attendance in thanking these individuals for their extraordinary efforts on behalf of the Club.

Election of Board Members:

Ron Boag opened the Elections of Board Member by extending his thanks, on behalf of the Board and the PCC membership, to departing Board members Winnifred Rehill, Chris Rose and Maurice Creagh. He then introduced Rhys Harrison, who volunteered to officiate the election process.

The four Executive positions were acclaimed as follows for the coming year:

- Ron Boag, President;
- Terry Miller, Vice President;
- Nancy Douglas, Treasurer;
- Tony Reinsch, Secretary.

The following returning Board members were also acclaimed:

- Jim Hoffman, Spish Legowski, Ray Gamracy, Leslie Osborne.

An election was conducted and the following individuals were acclaimed as new Board members for the 2016-17 season:

- Ross Renwick
- Doug King
- Brian Onushko.

The Annual General Meeting was adjourned at Fall General Meeting was Adjourned at 20:15.

Appendix: PCC Account Balances

PARKSVILLE CURLING CLUB

Chequing Account

Balance - March 31, 2016 (Reconciled)	53,360.34
Less: Expenses - April, 2016	-11,335.96
Transfer of Capital Levy	-5,775.00

Balance - April 27, 2016 **36,249.38**

Savings Account

Balance - March 31, 2016 (Reconciled)	20,338.90
Plus: Transfer of Capital Levy	5,775.00

Balance - April 27, 2016 **26,113.90**

Gaming Account

Balance - March 31, 2016 (Reconciled)	1,936.76
Less: Expenses re April, 2016	-1,644.04

Balance - April 27, 2016 **292.72**

Term Deposit

Balance - March 31, 2016 (Reconciled) **57,307.64**