



Parksville Curling Club Fall General Meeting Minutes of September 20, 2017

Call to Order:

The Annual General Meeting of the Parksville Curling Club was convened at 19:00 by President Ron Boag. Members of the Board in attendance were Vice-President Terry Miller, Secretary Tony Reinsch, and Directors Nancy Douglas, Doug King, Brad Bird, Brian Onushko, Susan Mullan, Reg Johanson, and non-voting members Graham Weatherby (Manager) and Tim Kottsieper (Ice Technician). Board members Ross Renwick, Jim Hoffman, and Reg Johanson were absent.

A quorum for the meeting was achieved, with 55 Parksville Curling Club Members in attendance.

Approval of Minutes:

Doug King moved that the Minutes of the May 3, 2017 Annual General Meeting be accepted as posted on the PCC website. Seconded by Clare Cooney. Motion carried.

Approval of Agenda:

Tony Reinsch moved that the agenda for the fall general meeting be accepted. Seconded by Brian Onushko. Motion carried.

President's Report (Ron Boag):

First of all, I would like to bring you up to date on the status of the Parksville Curling Club within the ongoing RDN Long Term Recreational Plan review. For those of you who are following this process, an update on the Recreational Plan status is available on the Regional District of Nanaimo website.

The preliminary analysis of the District 69 arena—our facility—is very favorable. The consultants have found considerable support for curling in District 69, stating that “curling participation in the area is high and experiencing continued growth. It is likely that there will be a need to sustain the current level of curling facility capacity [ie. Total number of sheets [9] in the area – PCC 5 sheets and Qualicum 4 sheets]”.

Although this report is still open for comment, and yet to be finalized, we believe that the Parksville Curling Club WILL be part of the RDN's Long Term Recreational Plan and are proceeding on that basis. Thank you to all of you who responded in your survey questionnaires in support of curling.



The Board has identified a need to improve communication with you, our members, as we address major issues affecting the future of your club. We believe the best way to do this, in addition to the excellent job that Terry does in communicating on the website, is to identify what we believe are the major sources of concern to our members, state what we think is the core issue for this concern, and explain the process the Board is going through to address the concern.

In the coming weeks I will be sending out to members a series of memos and updates on these key issues. However, I thought it useful to quickly address a few of these this evening:

1. First, and perhaps most concerning to members: What if we are not able to renew our lease?

The core issue here is less the renewal itself, which we are confident will take place, and more about the revolving 5-year lease term. As mentioned, the Parksville Curling Club and curling in District 69 have been recommended by the consultants as being part of the LT Rec Plan, and we are hearing only positive feedback about lease renewal from the RDN Manager of Recreation Services and the City of Parksville.

As to the term of the lease—which expires in March 2018—it has become the norm in government lease arrangements to limit lease terms to 5 years. This revolving 5-year lease term has been the norm for the tenure of the PCC in Arena 69, and applies to both the Landowner-Landlord lease between the City and RDN, and the Landlord-Tenant lease between the RDN and the PCC.

A delegation from the PCC in July presented a framework of four options for renewal of our lease to the RDN Manager of Recreation Services that would effectively extend the 5-year term in order to allow us to attract larger capital grants and funding. We will be discussing these options with the RDN Recreation Commission on September 21 and are arranging for a similar discussion with the Parksville City Council in October.

These steps are intended to allow time and opportunity for discussion with the lease partners and to secure the longer term effective lease term that we require.

2. Second, we have heard members raise concerns that the Arena roof is old and leaky and that the club does not have the funds to repair it.

The PCC commissioned a District 69 Arena inspection in 2014 by Herold Engineering that resulted in recommendations for near-term repairs and medium-term replacement. Repairs were made in 2014/2015 to the sloped metal roof which addressed the integrity concerns and we have been assured by the contractor that these repairs will eliminate leaking and other integrity issues for 8-10 years, or until 2022-2025. We also continue to spot repair the flat roof.



That said, we are in active communication and discussion with the RDN regarding options for a complete roof replacement. The ability to secure grant funds for this large capital project will be improved with a longer term facility lease.

3. A third concern is over the age and replacement cost of our ice plant.

The reality is that our ice plant continues to support high quality ice, allowing us to attract premier curling events like the BC Mixed finals earlier this year and the upcoming BC Men's finals in early 2018.

The Board continues to oversee regular maintenance and upgrading to the ice plant—and indeed, to the entire facility—to ensure that the plant continues to operate for years to come. We are also currently analyzing the installation of a reverse osmosis system to help alleviate water quality issues.

4. Finally, many members have raised concern over the lack of a substantial contingency or capital fund to address these large capital expenditures.

In fact, we do apply a capital levy to all league curling fees that supports a modest but important capital account.

The capital levy allows us to address maintenance, repair, and upgrading expenses in a planned, structured manner. We also approach granting agencies and non-profit programs for financial support for intermediate capital programs such as arena lighting, closed circuit TV, bleachers, HVAC equipment, etc.

As mentioned earlier, we are also preparing for planned major capital programs including arena roof and ice plant replacement, by targeting specific long term financing initiatives—involving Regional, Provincial, and Federal government support and/or corporate sponsorship—all of which will require a long term lease.

In summary, your Board is in close communication with both the RDN and the City of Parksville regarding the need for their support in operating a safe and sustainable facility in the Community Park. We are confident that close communication and a partnership approach will ensure our common goal of a strong and thriving curling community in Parksville for years to come.

As always, I and my colleagues on the Board are eager and available to address your questions and concerns on these and other issues affecting the Parksville Curling Club, and I look forward to further communication with you on these issues over the coming months.



Bonspiel/Banquets (Terry Miller)

Banquets

Four Foot Camp

Over 450 meals including a steak BBQ were prepared for 70 campers and 12 instructors over the 4 days of camp. Judy Hawkes coordinated all the meals. Judy was assisted in preparation, set up, presentation and cleanup by: Joanne McIntosh, Lil Garbe, Susan Mullen, Dianne Luke, Mary Ann Brothers, Margaret Robinson, Rosetta Page, Lori Dorzinsky, Donelda and Bill Klein, Al McAskille, Pat Slobodzian, and Murray McIntosh. Grant Donaldson and Paul Stone cooked the 100 steaks for the Wednesday evening BBQ

Campers are always extremely complimentary and appreciative of the wonderful meals put on by our volunteers at PCC.

Summer Bonspiel

With a recent record of 32 teams in the Summer Bonspiel, 150 curlers and guests were served an excellent steak BBQ with all the trimmings. This is the maximum number that we can seat in the club for a banquet. Judy Hawkes ordered and bought all the food. Donna and Al McAskille coordinated the preparation and presentation assisted by Lola and Blaine Denesyk. Steaks were all cooked by Gus Gleim and Ferris Bromley. An absolute essential for these large banquets is a large set up and cleanup crew: Phil and Bonnie Lemarche, Nick Atamanchuk, Spish Legowski, Roy Devereaux, Randy Anderson, Lynn and Grant Donaldson, and Jim Krauss. Ron Boag ran a very successful 50/50 during the banquet.

Bonspiels

Summer Mixed Open Bonspiel

Jim and Margo Hoffman coordinated the largest summer bonspiel in recent years. The draw was built for 32 teams but only 31 teams actually played. The majority of teams were from out-of-town including two teams from Portland, Oregon. Many hours go in to organizing an event of this size. Well done Jim and Margo.

Curl BC Junior Tour Cash 'Spiel



Thirteen men's and women's junior teams played for four points and cash this last weekend at PCC.

Competing teams included 2017 Canadian Jr. Champion and World Silver Medalist Tyler Tardi, Matthew McCrady, Sarah Daniels, 2016 Canadian Jr. Silver Medalist and Cierra Fisher.

Spectators were treated to an outstanding weekend of curling.

The bonspiel was organized and officiated by Curl BC.

belairedirect 2018 BC Men's Curling Championship, Jan 20 to Feb. 4, 2018

Our 20-member organizing committee has been meeting since May planning for this signature event.

At this point we have secured two major sponsors, Berwick Retirement Communities as the Presenting Sponsor and The Beach Club Resort as a Silver Sponsor. For sponsorship revenue, this gets us off to an excellent start.

Event Passes have already been printed and Clare Cooney will be organizing the distribution and sale of event passes.

Nancy Douglas is coordinating the required volunteers for this event. This is the key to our success, for club members to come forward to volunteer for the variety of activities during this major event.

Treasurer's Report (Ross Renwick):

Nancy Douglas provided a summary report on PCC finances in the absence of the Treasurer. She reviewed the final balance sheet and statement of revenue and expenses for the fiscal year May 1, 2016 – April 30, 2017 which were distributed to all attendees. Nancy noted that revenue and expenses were both somewhat higher than in the previous year. One of the reasons for this is the addition of "Gifts-in-Kind – Volunteer Hours" to the bottom of the Revenue statement, with a corresponding offset on the Expenditure side.

- This change has been adopted in support of application for future gaming grants. One of the criteria for these grants is that cash reserves be less than 50% of our operating costs, a criteria that is met by including the value of our volunteer hours.
- More generally, an accounting of the many hours logged by the PCC's many volunteers will assist in all aspects of capital finance and grant fund raising, allowing us to speak more directly to this critically important aspect of PCC operations.
- The recorded amounts for the last fiscal year are:



- Concession/Banquet volunteer expense: \$51,900
- Administrative volunteer expense: \$6,510
- Maintenance volunteer expense: \$3,360

Nancy also noted that, thanks to the efforts of many of our members and especially the organizing skills of Spish Legowski and Rick Page, the volunteer parking control for the Sand Castle and Kidfest events netted approximately \$7,000 for the club.

Nancy also extended our thanks to all those who volunteered as Ambassadors during the Sandcastle event. We have not received final notice of the amount coming back to the PCC from this activity.

Membership and League Fees (Nancy Douglas):

This is a new portfolio, created to lighten the load of the Treasurer's portfolio. Nancy will be collecting membership and league fees on behalf of the club, as well as spare fees.

League fees for the 2017–18 season were increased approximately 2% over last year. So far, we are seeing an increase in members and active curlers over last year. In particular, many of the Friday Night curlers from last season have joined our regular leagues.

A calendar for the season's curling and bonspiel dates has been prepared and is on the bulletin board at the club. Please note that there will be no curling the week of January 29–February 4, 2018 as the club plays host to the belairdirect BC Men's Championship.

We are also collecting information regarding volunteer opportunities during registration, so please remember to complete and return the yellow information sheet as well as the orange registration sheet. Our thanks to all of you for your cooperation.

We are also requesting that all curling fees be paid by October 31, 2017 at the latest with the exception of any late starters joining leagues after that date or those only playing in the second half of the season.

League Report (Jim Krauss):

All the leagues are set up and league captain's are in place. We have many new players this year and the leagues are growing. The Thursday Mixed added a second draw and it is full at 20 teams, as is the Wednesday morning Master's, while the Monday night Men's has grown to 18 rinks. Spare lists are lengthy and we encourage all our rinks to use the spare list to fill in for those away players.

Information on league schedules, rinks, captains, and so on can be found on the PCC Website.



Director at Large (Brad Bird)

Brad took the opportunity to share his initial, and positive, impressions of the current Board, which he recently joined. He spoke to the diligent work of Board members in ensuring the safety of all facility participants, the upkeep of the facility and equipment, and the necessary attention to issues and challenges both very large and very small...but all important to our members. He underscored the important role played by the Parksville Curling Club in bringing folks together in the winter months for healthy sports activity in a warm and welcoming social environment.

Bar Report (Jim Hoffman)

Ron Boag made an appeal for additional bartenders to work the evening draws.

Facility Report (Reg Johanson)

While there was no formal report, the Directors drew everyone's attention to both the newly installed CCTV system and to our new trophy case. We continue to look for ways to ensure that our facility is a welcome and inviting place to spend some time. We welcome any and all suggestions for improvements.

Insurance and Safety (Doug King)

The coming curling season will be one of increased membership and growth across the leagues. A warm welcome to the 2017–18 season for new and returning members.

The insurance and safety portfolio is tasked with identifying and addressing the needs of our members, as well as our facility, services, and amenities. Our insurance requirements are the same year to year, with two of our four policies—the RDN and City of Parksville level liability policies—already renewed and the remaining renewals—Director & Officer liability and Volunteer AD&D coverage—up in October.

Regarding Volunteer AD&D, we are pleased to announce that coverage has now been made available for persons 80 years and older, upon provision of name and birth date. If you are a volunteer and over the age of 80, first off thank you very much for your continued involvement, and secondly do let me know your name and date of birth so we can ensure you are protected.

Regardless of our personal experience and background, safety awareness needs to be a part of our daily life. Our summer bonspiel had a higher than usual amount of reported on-ice injuries, including one instance of fractured ribs. As a reminder, all participating members of the PCC are “opted in” to the Curl BC Personal Accident Insurance program,



providing coverage at anytime while participating in the sport of curling. For information on this coverage, contact Doug directly or go to the PCC Website.

In an effort to continuously increase the number of curlers certified for on-ice First Aid response, I encourage you to register for the upcoming Alert First Aid Training Certification Course, being held on Saturday, October 14 at the club. We are offering the course on a cost share basis with participants and will be led once again by Gary Bowen, a very popular trainer well regarded for his interactive instruction. Details and a sign up sheet are posted at the club bulleting board and on the PCC Website.

On other issues, the final system set-up and commissioning of the CCTV system was just in time for the Four Foot Camp, Summer Bonspiel, and Junior Spiel. We have received very positive feedback on the system and many requests from other clubs on our approach and design. Hearty thanks to all those who were involved in this project.

Finally, the Directors are examining the costs and benefits of installing a reverse osmosis system to replace our current water handling system in an effort to ensure the highest possible water quality for our ice making program. The Board will reporting on developments in this regard at future Board meetings.

Concession Report (Susan Mullan)

This summer the Concession was open for several special events:

- Rhododendrum Show
- Mind, Body and Spirit Show
- Emergency Preparedness Show/Exhibition
- Summer Bonspiel
- Junior Bonspiel
- Plus our weekly visit form the Walkers.

During the upcoming special events season, we will have a varied breakfast and lunch menu for the bonspiels, with the concession open from 8am until 3pm.

During the upcoming regular curling season, we will try to have the concession open for the morning sessions. We will also continue to serve the Walking groups which come in 2-3 times a week. During these times we will have coffee, tea, and muffins and hopefully some of Shirley's scones available.

For the PGOSA league on Thursday and the Friday Stick league the concession will be open and will have a light lunch menu , including Bev's wonderful soups, in addition to coffee and muffins.

The concession is staffed by volunteers so that all the money made goes directly to the club.



Finally I would like to thank Joanne McIntosh and Lola Denesyk for all of the hours spent organizing in the Concession and to all the volunteers who have given so many hours to the club

Promotions (Brian Onushko)

Promotions activities since the last AGM

- Promotion of facility:
 - Collaboration with RDN Recreation for off season rental, emergency planning, community groups, and major Curling events
 - Promotion of the facility with Curl BC resulted in 2017 Sept Junior Cash Spiel. This event may become an annual event in Curl BC and our calendars.
 - Long Term Parksville Community Park Plan and RDN Rec Plans
- Advertising and local Chamber:
 - Promotion of Club events and curling calendar in PQB News, Website and Facebook. Please feel free to ask questions on Facebook.
 - Attendance and promotion of Club at local Chamber events.
 - Chamber will assist with STEAM assessment for Feb 2018 BC Mens.
*STEAM stands for Sport Tourism Economic Assessment Model
- Promotion of Junior Curling:
 - High School Teams with SD69, RDN - October Junior Learn to Curl, U18 and U21 Teams
 - Thanks for your support of bottle drives, 50/50 and Bonspiel prizes to help raise funds for the Junior program and traveling teams.
- Fundraising models under review and pending renewal of lease
 - Applying for RDN Recreation grants. Evaluating Community, Provincial and Federal granting opportunities.

Manager (Graham Weatherby)

Coming to the end of his first year as part-time Manager of the Parksville Curling Club, Graham shared some of his observations to date, commenting in particular on the close knit community here and how welcoming everyone has been. He thanks the Board for assisting in getting him up to speed on the facility and club operations.

Graham highlighted the great core of volunteers at the club, the great ice facility, and the great pride and commitment of the members. As he begins to focus on new initiatives—including the potential addition of a small pro shop for core equipment such as sliders and grippers—he will be paying particular attention to expanding the use of the facility during the summer months, incorporating it more completely into the community.



Graham asked all members to take the time to make note of our many sponsors and to reach out to them and thank them for their support.

Ice Technician (Tim Kottseiper)

Tim welcomed everyone back to the curling club after a short summer off. He seconded Graham Weatherby's comments on ensuring that you clothes and shoes are in shape for the coming season, to help keep the arena area and playing surface as clean as possible.

New Business:

The next regular meeting of the PCC Board of Directors will be Wednesday, October 18 2017 at 7:00 PM at the PCC.

The Fall General Meeting was Adjourned at 20:00.