

Parksville Curling Club Board of Directors Meeting Minutes of June 15, 2016

Call to Order:

A regular meeting of Parksville Curling Club Board of Directors was held in Parksville, British Columbia on Wednesday, June 15, 2016. The meeting was called to order at 1900 by President Ron Boag. Members of the Board in attendance were Ron Boag, Ray Gamracy, Nancy Douglas, Ross Renwick, Doug King, Leslie Osborne, Spish Legowski, Brian Onushko and Terry Miller. Non-voting members in attendance were Marc Lefebvre, Mayor of Parksville and Tim Kottsieper, Ice Technician/Manager),

Absent: Jim Hoffman, Tony Reinsch

Approval of Minutes:

The minutes of the May 18, 2016 regular meeting of the Parksville Curling Club Board of Directors were accepted as amended.

MOTION: to accept the minutes of the May 18, 2016 regular Board meeting as amended, moved by Nancy Douglas, seconded by Ross Renwick. Motion carried.

Approval of Agenda:

MOTION: to accept the Agenda for the June 16, 2016 regular Board meeting, as amended. Moved by Ray Gamracy, seconded by Doug King. Motion carried.

Prior to the regular PCC business meeting, Marc Lefebvre was introduced to all board members. Marc was invited to this meeting to present his perspective of where the Parksville Curling Club fits into his vision of the future of recreational opportunities in the City of Parksville and the Regional District of Nanaimo.

Marc pointed out that this is an opportune time to be discussing the future of PCC as the city is about to begin formulating a master plan for community parks and the RDN is about to begin its review of long term planning for recreational services in the district.

Marc's presentation provided us with a positive review of the four major points that our board presented him as reasons why the Parksville Curling Club has a very important part to play in the present and future recreational opportunities for the citizens of the city and district..

The Board had in preparation for this discussion, also provided Marc with a summary of the five major expenses that we have identified that will be required over next five to eight years to continue the life of the District 69 Arena.

Business Arising from the Minutes.

(1) PCC Rental Agreement and Rate Schedule.

Action: Nancy will send out the new rental rate schedule. Present to December, 2016 and January to December, 2017. .

(2) Follow-up on drain issues: Tim indicated that a visit from Kyle Wilson of Wilson Exteriors regarding possible installation of new drain spout sleeves to improve the overall drainage is still pending.

(3) Summer PCC facility rentals: Tim indicated that he had received a copy of the form that RDN Camp participants will be required to sign as a waiver for liability and that it will cover the PCC facility.

Old Business

1. Director portfolio assignments for 2016-17 season: All incumbents had signaled to Ron Boag their agreement to continue with their current portfolio assignments.

Jim Hoffman: Bar

Ray Gamracy: Leagues

Spish Legowski: Facilities

Leslie Osborne: Marketing/Publicity

Terry Miller: Bonspiels/Banquets

Doug King has agreed to cover the Insurance and Safety portfolio with assistance from other directors.

Brian Onushko and Ross Renwick have agreed to collectively manage the Promotion and Fundraising portfolios.

Action: Nancy Douglas indicated at the May Board Meeting, that she would continue to discuss the operation of the Concession with individual club members.

2. Curl BC insurance coverage and other insurance policies were again discussed and will be put on the July Board meeting agenda.

3. Discussion took place on considering a grant from BC Hydro on a solar panel project at PCC. This discussion will continue with a deadline of June 30, 2016 to apply for a grant.

4. Nancy will check on both Gaming Grants and Horizons for Seniors. Ron will pass information on to Ross.
5. Oceanside 'Cruizers' will be using the PCC lobby and area parking for a gathering Friday June 17th. Nancy and Ron agreed to provide an information table to promote the PCC.
6. Discussion took place to acknowledge the need to continue to promote the club through our Facebook page

New Business

- (1) Board agreed to continue the invitations to our partner groups to meet with the board to discuss the future of the club.

Action: Ron Boag will follow up with an invitation to have Bob Rogers, RDN attend our next board meeting.

Reports

Manager (Tim Kottsieper):

Tim reported that on July 15, 2016 he will begin the process of cleaning and preparing the arena floor in preparation for the start of ice installation on August 1st.

President (Ron Boag):

Ron reported that no further information has been received from Michelle Stilwell's office on possible grants for defined projects.

Ron also reported that he and Terry Miller attended the Parksville Chamber of Commerce monthly dinner meeting on July 9, 2016. With PCC being a new member of the chamber, Ron was invited to make a short presentation about the operation of PCC.

It was suggested that PCC participate in the Business after Business program at the chamber.

Treasurer (Nancy Douglas): A preliminary financial report for end-May 2016 was received by the Board. There were no issues or concerns raised with respect to the report or the clubs finances.

Nancy reported that she has completed and submitted all gaming reports as required for the previous year.

Year-end accounts are complete and ready to be reviewed.

Action: Nancy will have a statement of fee structure rates for the 2016-17 season prepared for discussion and confirmation at the July board meeting.

Banquets and Bongspiels (Terry Miller): No report

Leagues (Ray Gamracy):

Action: Ray and Nancy will report on the feasibility of starting a doubles league and the associated fee structure at the July board meeting.

Bar (Jim Hoffman): No report.

Marketing and Publicity (Lesley Osborne):

Lesley indicated that she will add information to our PCC Facebook and to link us with the Chamber of Commerce Facebook page.

Building and Facility (Spish Legowski):

Roller door will be power washed and painted w/o 19th June.

Awaiting costs from Rob Archer (Arrowsmith Heating) for upgrade to lobby heating project. New thermostat, wireless sensors, duct work.

Exterior walls that need painting will be "prepped" when the cherry picker is on site next month. Followed by painting.

Jake's Roofing has come in with quotes for the main and flat roofs.

Main Roof: "Snaplock"	\$152,850.00
Regular Metal	\$124,850.00
Flat Roofs	\$63,250.00

Complaints received by, and from, the RDN reference graffiti (again). Also brown, and uncut parking area grass, plus lack of watering to this area (no sprinkler system) and to East side of main entrance.

All these concerns are in hand!

Complaints also received by, and, from the RDN reference "unmarked" handicap parking spaces. The paint markings have worn away, and there are no signs. There is also concern that the parking area space lines need repainting!!

John Marcellus (RDN) is looking into this situation, as there are apparently new style markings for the handicap parking area. He will try to get help for us in rectifying the situation.

Tim and myself have had second thoughts on where to "raise" the donated Canadian flags etc. I will contact Randy White to arrange a meeting to discuss new placement ideas.

Round Table:

Doug, Brian and Ross each gave the board a summary of their respective bios.

Brian indicated that he would follow up with Marc Lefebvre re: progress towards the future of PCC. Brian also indicated that he would look for possible opportunities to promote corporate sponsorship of the club.

Doug discussed the need for the board to consider various options for ways to present ourselves in future presentations and negotiations with the City and RDN.

Ross discussed the need for an asset management approach with dealing with the City and RDN.

Nancy with sadness reported to the board the passing of long term club members Cy O'Leary and Ruby Gudbranson.

Nancy commented on the need to continue to invite junior curlers to sub for the Ladies league and possibly the Men's League in promoting our junior curler program

Next Board Meeting: Wednesday, July 20, 2016 at 1900 in the PCC meeting room.

Meeting adjourned at 2215.

Addendum to minutes

Discussion points with the City of Parksville and RDN re: RDN Long Term Recreational Master Plan and the future of the Parksville Club.