

Parksville Curling Club Board of Directors Meeting Minutes of September 13, 2017

Call to Order:

A regular meeting of Parksville Curling Club Board of Directors was held in Parksville, British Columbia on Wednesday, September 13, 2017. The meeting was called to order at 19:00 by Vice president Terry Miller.

Members of the Board in attendance were Terry Miller, Susan Mullan, Brian Onushko, Nancy Douglas, Tony Reinsch, Jim Hoffman, Doug King, and Brad Bird. Also in attendance was PCC Manager Graham Weatherby.

Board members absent were Ross Renwick, Ron Boag, Reg Johanson, and Jim Krauss, as well as Ice Technician Tim Kottseiper.

Approval of Minutes:

The minutes of the August 16, 2017 regular meeting of the Parksville Curling Club Board of Directors were accepted as amended.

MOTION: to accept the minutes of the August 16, 2017 regular Board meeting as amended. Moved by Tony Reinsch, seconded by Susan Mullan, carried.

Approval of Agenda:

MOTION: to accept the Agenda for the September 13, 2017 regular Board meeting as amended. Moved by Terry Miller, seconded by Tony Reinsch, carried.

Reports

President (Ron Boag)

- No report.
- Ron provided a list of items of interest from the RDN Long Term Recreation Plan interim report, which Terry will circulate to Board members.

Banquets, Bonspiels, and Website (Terry Miller):

Banquets

Four Foot Camp

Over 450 meals including a steak BBQ were prepared for 70 campers and 12 instructors over the 4 days of camp. Judy Hawkes coordinated all the meals. Judy was assisted in preparation, set up, presentation and cleanup by: Joanne McIntosh, Lil Garbe, Susan Mullen, Dianne Luke, Mary Ann Brothers, Margaret Robinson, Rosetta Page, Lori Dorzinsky, Donelda and Bill Klein, Al McAskill, Pat Slobodzian, Murray McIntosh and Terry Miller. Grant Donaldson and Paul Stone cooked the 100 steaks for the Wednesday evening BBQ

Campers are always extremely complimentary and appreciative of the wonderful meals put on by our volunteers at PCC.

Summer Bonspiel

With a recent record of 32 teams in the Summer Bonspiel, 150 curlers and guests were served an excellent steak BBQ with all the trimmings. This is the maximum number that we can seat in the club for a banquet. Judy Hawkes ordered and bought all the food. Donna and Al McAskill coordinated the preparation and presentation assisted by Lola and Blaine Denesyk. Steaks were all cooked by Gus Gleim and Ferris Bromley. An absolute essential for these large banquets is a large set up and cleanup crew: Phil and Bonnie Lemarche, Nick Atamanchuk, Spish Legowski, Roy Devereaux, Randy Anderson, Lynn and Grant Donaldson, Jim Krauss and Terry Miller. Ron Boag ran a very successful 50/50 during the banquet.

Bonspiels

Summer Mixed Open Bonspiel

Jim and Margo Hoffman coordinated the largest summer bonspiel in recent years. The draw was built for 32 teams but only 31 teams actually played. The majority of teams were from out-of-town including two teams from Portland, Oregon. Many hours go in to organizing an event of this size. Well done Jim and Margo.

Curl BC Junior Tour Cash 'Spiel

Thirteen men's and women's junior teams played for tour points and cash this last weekend at PCC.

Competing teams included 2017 Canadian Jr. Champion and World Silver Medalist Tyler Tardi, Matthew McCrady, Sarah Daniels, 2016 Canadian Jr. Silver Medalist and Cierra Fisher.

Spectators were treated to an outstanding weekend of curling.

The bonspiel was organized and officiated by Curl BC.

Treasurer (Ross Renwick):

- Ross will provide a summary of club finances for end-September 2017 at the October Board meeting.
- **Action:** The early start up analysis will be reviewed and discussed at the October Board meeting.

Membership (Nancy Douglas)

- Calls have been received from over 30 people in the last few weeks. Most are new to the area and interested in curling. I have been in touch with League Captains in trying to place most of these individuals. I have a list for Cheryl Noble for Friday night as well, when she returns the end of this week.
- Have also received calls for information regarding the Novice Clinic. A successful clinic was held on Monday evening, September 11 with 8 attendees. Help was accepted from Winnifred Rehill, who is also a club coach, and Brian Carle. Amanda Litton, one of our junior curlers, brought a friend and they assisted us and performed demos for the new curlers. I am thankful to receive this assistance and appreciate this help. We are now trying to place these individuals on teams and several of the new curlers intend to join the Friday Night Mixed.
- Registration and volunteer forms are ready to go for the start of registration on Monday, Sept 18th. The weekly calendar for the entire season has been prepared and is on the bulletin board in the lobby.
- I have also been performing the duties of the Treasurer during Ross' absence.

Facilities (Reg Johanson)

- No report

Concession (Susan Mullan)

- We staffed the Concession for the Summer Mixed Bonspiel with a wonderful group of volunteers. Many of the volunteers have been activated over the past years but we did have a few new people which was nice to see.
- The B.C. Junior Bonspiel was staffed by Joanne McIntosh with help from Nancy Douglas, Rosetta Page, and Judy Hawkes.

- Securing volunteers was a challenge due to the shortage notice we were given by the Event Organizers and the change in Concession requirements—originally were told that the Concession would not be needed, then it would only be for coffee and muffins, while in the end it was the full menu being offered.
- This goes back to the issue of better communication between the Event Organizers and the Concession group.
- Both events were a success from a financial point for the Concession. The Summer bonspiel gross take was \$631.92 and the B.C. Junior bonspiel showed a gross of \$323.82.
- There are 22 persons registered for the Food Safe course being held on September 30, 2017.

Leagues (Jim Krauss)

- No formal report.
- Jim provided Terry with a status update on League participation and it is clear that number of teams and number of curlers are up over last year. The extended Thursday night Mixed is now fully subscribed at 20 team.

Safety & Insurance (Doug King)

- No formal report.

Promotions (Brian Onushko)

- Update: Ballenas High School Teams & Fundraising. \$250 was raised by Jim and volunteers at the summer spiel from \$100 Tigh-Na-Mara Certificate. The \$250 was used to help fund the Ballenas Boys entry fee for the Curl BC Cash Spiel in Parksville. An additional \$42 was raised from the Spiel with the return of bar empties from the event. Early season Bottle Drive dates still pending. U18 Palin Team coached by Kelly has registered under PCC as well as U21 Zimmerman Girls Team
- Update: PCC/Municipal Partner for Emergency Preparedness. RDN Emergency preparedness council meeting in September; will advise on PCC's role. In discussions with RDN Emergency Planning Expo (May 27th) contacts (Aaron Dawson City of Parksville).
- RDN grant: Brian asked the Board for suggestions regarding application for a \$2,500 grant from the RDN.
 - **Action:** Brian will inquire as to whether the grant funds must be directed to a single acquisition/undertaking or spread across a number of initiatives. If the latter, the leading suggestion from the Board was for mechanical shoe cleaners to be placed at/near the entrance to the arena area.

Action Items:

- Underway: Graham and Brian met with John Marcellus from the RDN September 13 for annual facility walk through. Notes taken and sent to Reg, Graham, and Tim. Some issues to be addressed with the board.
- Ongoing: Preparations for the September 21 RDN Recreation Committee Delegation. Meet with PCC Staff/Exec and propose annual schedule report for RDN and Lease renewal (includes a review BC Hydro Rebate Applications for Lighting improvements with RDN Support)
- Rescheduled to late Sept or early Oct: Bottle Drive to kick off Junior Curling Season.
- PCC Facebook Page updates: Working with Terry to ensure consistency with PCC website.

Bar (Jim Hoffman)

- Bar profits were down in 2016–17 and, after checking with clubs and golf courses in the region, the Board agreed to raise drink prices \$0.50 across the board for the coming season.
- Arrowsmith Brewing Company will be the supplier of draft beer for the Club for the coming season. The move will alleviate our supply issues and increase our support for local business.
- There is room in the cooler for a few more selections, so if you have a favorite, let Jim know. We tried dealcoholized wine last year and dumped it at the end of the season. We brought back light Odouls but only sold one dozen, so will be trying Budweiser Prohibition this season.

Manager's Report (Graham Weatherby)

Hall Rental Comparison: A comparison of facility rental rates was provided to the Board for discussion.

- **Action:** Graham will work up a recommendation for facility rental rates and provide to the Board for discussion and decision at the October Board meeting.

ADVERTISING INVOICES: Our agent is well underway collecting this year's advertising revenue. I have met with Darryl several times to help create a more predictable and reliable process for pricing, invoicing, collecting and reporting to the Board. I have asked him to provide the club with any and all copies of contracts he may have with current advertisers, especially major, in-ice sponsors, and advised him that the club wanted to have previews of/input on any future agreement wording prior to use.

On the topic of pricing, I have had him submit a list of current rates for advertising (2x8=\$350, scoreboards=\$375, in-ice=\$1,250 & 4x8=\$650 (currently being shopped around-likely to be placed on the wall over the home end)) and advised him that a review of rates would take place each year before invoicing begins for the season. I have been trying to touch base with Clinton Miller to tidy up an outstanding issue of sponsorship, but have not been able to speak directly with him yet.

Rentals: Pre-season ice rentals have been passed on to Tim for scheduling, at his request. As he would be required to prep the ice, it was the most direct method for accurately scheduling the available time.

PGOSA Walking Groups: With the start of the season approaching, regular visits will resume. I think the first season of staying open to welcome the walkers was successful, although I haven't totalled the finances as yet. The group was very appreciative and would like to see it continue next summer.

Building:

- To save the cost of cleaning, I have performed the facility cleaning for all summer events, including the recent performance camp, 4-foot Camp & opening spiel. The cleaners from last year will begin with the start of the season.
- As part of preparations for the upcoming season, the lobby floor has been scheduled for refinishing. At the same cost as last year, the cleaners will be onsite September 18-19 to complete the work prior to the start of curling. The spectating platforms will be removed prior to waxing to allow for a more complete finish.
- Gutter and drainage cleaning for the facility have been scheduled for the very near future, and will be completed by the same company used in previous years.
- Winter storage for the club's lawn mower, trimmer and gas cans needs to be arranged. As part of our annual RDN walkthrough inspection, the issue was raised by John Marcellus, Superintendent of Arena Services. I confirmed that we would find suitable storage.

Facility issue:

- During the annual RDN inspection with John Marcellus attention was drawn to two safety concerns in the Arena seating area:
 - There is potential for a considerable fall in the area above the former player's benches. This used to be railed off, but the railing is no longer in place.
 - The boards in front of the first row of seating are not high enough to prevent a potential fall; this area used to have a glass barrier to stop flying pucks, but this has been removed and the stanchions are no longer available.
- **Action:** Graham and Reg Johanson to arrange for a temporary barrier (chain, tape, etc.) to be placed in the area above the former players benches to prevent spectators from moving into that area
- **Action:** Graham and Reg Johanson to work up a plan and cost estimate for (i) a permanent solution for the area above the former players benches, and (ii) bringing the height of the barrier in front of the first row of seats up to code, and to report back to the Board on their recommended course of action.
 - **Note:** The Board views this as a priority issue and requests that the first Action item above be addressed in short order, and that the more permanent solutions be acted upon as soon as possible and, in any event, prior to the BC Men's bonspiel in January 2018.

Ice Technician Report (Tim Kottseiper)

- No report.
- **Action:** Following a brief discussion, it was agreed to strike a Subcommittee to investigate the comparative costs and benefits of a reverse osmosis (RO) water treatment system and to return to the Board in due course with a proposal and recommendation. Initial Subcommittee composition to be Doug King, Ross Renwick, and Tim Kottseiper. Other Board members are welcome to join.

New Business

- Outside storage: The outside storage facility was vandalized and is no longer serviceable. Need to replace this as soon as possible as we cannot be storing flammables (propane, gasoline, paints) in the Facility.
 - **Action:** Reg Johanson (with input from Doug King) to research and cost out options for a new outside storage unit and bring a recommendation to the Board at the October meeting.
- Backup policy for ice equipment: Graham referenced the failure of the Ice King motorized ice scraper during the recent Summer Bonspiel. While Tim and crew were successful in repairing the equipment, it raised the question of having a policy around what steps to take in the event of an untimely equipment breakdown (e.g., having back-up capacity, having reciprocal borrowing arrangements with nearby clubs, etc.).
 - **Action:** Tim Kottseiper to work up a backup policy for key equipment and bring back to the Board for discussion.

Roundtable:

- Team structure and League fees: Nancy Douglas raised a concern over teams entering themselves as five (and sometimes six) person rinks. In the past, this has been taken to unreasonable lengths, with individuals asking to pay for 10 weeks in one league, 5 weeks in another, etc. The issue stems from the PCC league fees policy, which reduces the cost of play for the 2nd, 3rd, and 4th leagues being entered by an individual—in other clubs, rinks enter as teams and there is no discount for an individual playing in a number of leagues.
 - **Action:** The Board asked Nancy to monitor this year's league registration and to report back on the need for a change in policy around this issue.
- Helmets: Both CurlCanada and CurlBC are coming forward with recommendations (as opposed to mandates) regarding the wearing of helmets by Juniors and, more generally, by all curlers. CurlBC is recommending that clubs have participants sign a waiver; a draft was circulated which drew a large amount of critical comment from the Board members.
 - **Action:** Doug will continue to investigate this issue, solicit whatever resources and counsel he sees fit to reach an informed opinion, and return to the Board in due course with a report and recommendation.

- Junior trophy: Brian Onushko requested the development of a trophy for the Junior Bonspiel sponsored by the PCC. Currently, the teams receive medals arranged by Cheryl Noble for the event. The Board asked Brian to work with Nancy and Terry on the potential for repurposing existing trophies that are no longer being used.

Next Board Meeting: October 18, 2017 at 7:00 PM.

Adjournment: The meeting was adjourned at 8:30 pm.